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**THE NEW
ZEALAND
BALLROOM
DANCE
COUNCIL**

**Dancesport Rules &
Regulations**

*Please be aware that these Rules & Regulations relate to all
Council Recognised Competitions held in New Zealand.
If you dance Overseas
you are obliged to dance and/or adjudicate under
that Country's Rules & Regulations*

NZBDC Rules

Effective 1 November 2020

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1 DEFINITIONS

1.1 Unless specifically stated to the contrary, the following definitions shall apply:

	Definition
Amateur	A person who enters or seeks to enter an Amateur competition registered and approved by NZBDC and who is registered as an Amateur under the NZBDC.
Competitive Dance	The competitive form of dancing including Ballroom, Latin American, New Vogue, Classical Sequence, American Smooth, American Rhythm, Show Dance and Artistic Dance.
Competitions	Championships, Competitions and Events of Competitive Dancing for dancers registered and approved by NZBDC.
Competitor	Individual, couple, or team that has entered a competition registered and approved by NZBDC.
Constituent Member	New Zealand Federation of Dance Teachers Inc. (NZFDT Inc.) Society of Australasian Teachers of Dancing (NZ) Inc. (SATD (NZ) Inc.), NB: SATD trade as the Australasian Dance Teachers (ADT).
Council Administrators	Officers or Appointees of Council who are performing a voluntary role for the purpose of the effective administrative running of Council. Roles include: the Registrar, the General Secretary, the Financial Advisor and the President/Chairperson. The roles do not need to be filled by Registrants
Council or NZBDC	The New Zealand Ballroom Dance Council, a Registered Charitable Trust, (NZBDC) or the trustees collectively representing the NZBDC
Couple	A team consisting of two dancers, a leader and a follower, dancing together when competing in Professional or Amateur competitions. For the purpose of dancesport competition, a person may elect a role.
In Writing or Written	Includes printing, typing, lithography, facsimile, email and other modes of representing or reproducing words in visible form.
NZBDC Rules and Regulations	The Rules and Regulations of NZBDC as they relate to Competitive Dance, together with all updates, are published on the NZBDC website: http://www.dancesportcouncil.com/rules_3.html
Recreational Event	Any event not covered by a Grading or outside the Rules of the NZBDC automatically becomes a recreational event.
Postal	Communication either electronically via email or through letter.
Professional	A person who enters or seeks to enter a Professional competition registered and approved by NZBDC and who is registered as a Professional with the NZBDC, or their internationally recognised national body.
Registrants	Professional, Amateur or Affiliated individuals who have paid an annual registration and agreed to abide by the NZBDC Rules.

Solo Dancer	A registered or unregistered dancer who dances on the floor as an individual, potentially with other Solo Dancers on the floor, to music chosen by the Organiser.
General Secretary	NZBDC General Secretary.
Trustee	An individual Volunteer who has been appointed or elected to represent the Registrants or Constituent Members on Council.

The masculine gender shall include the feminine gender or any other gender identified as, for all generic positions and purposes.

Note: There are Rules relating to grading dress codes etc., which are male and female gender specific, dancers may elect which gender they chose to dress as.

RULES FOR AMATEUR REGISTRANTS

2 AMATEUR COMPETITIVE DANCE DISPLAYS, SPONSORSHIP AND ADVERTISING

- 2.1 Amateurs may give a demonstration of any form of Competitive Dance, in the following circumstances:
- a If the Amateurs are Grade B and above, the Amateurs may perform a display at a public or private function for the purpose of promoting Competitive Dance.
 - b Amateurs below Grade B may perform a public display, provided two or more solos/couples are dancing at the one time.
 - c Amateurs may be part of a display as a member of a bona fide formation team.
 - d Amateurs may appear on a television program, for the purposes of promoting Competitive Dance.
 - e Amateurs may perform an honours dance at the end of a competition.
 - f Amateurs may perform an Exhibition Medal routine in public.
 - g Participation in a stage show is permissible.
 - h Amateurs learning Competitive Dance within schools may be permitted to demonstrate their ability and progress at any school gathering used for the purpose of explaining school curricula without infringing their Amateur status.
- 2.2 An Amateur may partner another Amateur in a medal test without infringing the Rules governing Amateur status.
- 2.3 Any remuneration, sponsorship or prize money received must be used for dance related expenses.
- 2.4 An Amateur may accept remuneration in cash or kind for use of his/her name as a dancer in an advertisement.

3 AMATEURS TEACHING AND TRAINING

- 3.1 An Amateur Competitive Dancer registered with Council may teach any Competitive Dance to individuals in a class or private lesson under the following conditions:
- a The Amateur Competitive Dancer must be registered as an 'Amateur Teacher' with Council before commencement of teaching and have had their Amateur Teacher status accepted by Council.
 - b The Amateur Teacher must complete a Council - Amateur Teaching Application form, before commencement of teaching. (Appendix 7).
 - c The Amateur Teacher must teach under the direction of a Council registered and qualified Professional (Sponsor) at all times.
 - i The Amateur Teacher cannot advertise themselves as a Principal or Director of a Council recognised dance studio or use any words suggesting Qualified or Professional attainment as a Teacher.
 - ii The Amateur Teacher cannot teach independently or remotely other than under the direction of and under the responsibility of, their nominated Professional Sponsor.

- d The Amateur Teacher cannot teach couples or individuals, (unless as part of a Social class) registered with Council as an Amateur Dancer, unless covered by Rule 3.1(e).
- e The Amateur Teacher is limited to Social and Wedding Dance instruction and must not include any form of teaching Competitive Dance for graded competition as recognised by Council or their International equivalent. The Amateur Teacher is permitted to work with a Council registered Amateur Dancer for an 'Amateur Teacher with Amateur' competition, or Recreational event. For clarity, "Amateur Teacher with Amateur' status excludes existing or known competitive partnerships between Amateur Dancers.
- f An Amateur dancer may partner a Professional dancer in an examination or medal test, without infringing the Rules governing Amateur status.
- g A teacher employed, or a student at a school under the Education Act whose duties include the instruction of pupils in Competitive Dance shall not have his/her Amateur status affected.
- h An approved Amateur Teacher and/or Professional Sponsor may cease their status individually or collectively by writing to advise Council of their cessation of this agreement. Should one party only cease this agreement for whatever reason, then the whole agreement shall be void.
- i Upon receipt of a written letter of complaint and after initial investigation by Council Trustees, the Council believes the NZBDC Rules and/or principles have been breached the following action may be taken the Amateur Competitive Dancer Teacher and their Professional Sponsor (the defendants) will be brought to account under the Rule 34.
- j An Amateur Teacher cannot partner a dancer in a Partnership Excluded, P/E Event.

4 AMATEURS TURNING PROFESSIONAL

- 4.1 When an Amateur turns Professional, he or she is not permitted to compete in a Professional competition until the expiry of one calendar month from the date of notification of such change in status to Council, or of registration as a Professional whichever is the latter. The General Secretary of Council will notify the Registrar accordingly.

5 AMATEUR REGISTRATION FEES

- 5.1 The registration fees shall be as determined by Council.
- 5.2 Refer to Appendix 1 for Fees Schedule.

6 REGISTRATION BY AMATEURS

- 6.1 All competitors in Amateur competitions run under Council Rules in all grades and divisions, shall be Amateur Dancers, currently registered with Council. They shall declare their current registration numbers on their entry forms.
- 6.2 To be registered, Registrants must fully complete and sign an application form and enclose the appropriate fee and send to the Registrar.
 - a An accepted completed signed application form creates a binding agreement with the Registrant and Council.
 - b The initial registration application must state the applicant's date of birth.
 - c For Registrants under the age of 16 year, their parent or Guardian must sign the application form.
- 6.3 Should the application for Registration be successful, the Registrar will issue the registrant with a Registration number for use.
- 6.4 Once registered, payment of an annual fee will deem that registrant as registered for that year.
 - a All Amateur Dancers must pay an annual fee, which falls due on the 1st January each year.
 - b No Amateur Dancer is to be considered registered in any one year until he or she has paid that year's registration fee.
 - c The date of payment of the registration shall be the date of receipt by Council.
- 6.5 In submitting payment of the annual registration fees, the Registrant agrees to comply and follow the Rules as laid out in the most recent copy of The NZBDC Rules & Regulations, including any changes that may be passed during the year of registration.
- 6.6 NZBDC reserves the right to refuse registration to any individual where it has reasonable belief that they do not meet the criteria to be considered an Amateur Dancer.
- 6.7 With regards to any couple where one partner is not registered, that couple is not eligible to compete.

RULES FOR PROFESSIONAL REGISTRANTS

7 PROFESSIONAL COMPETITIVE DANCE DISPLAYS, SPONSORSHIP AND ADVERTISING

- 7.1 There are no restrictions on Professional dancers performing or demonstrating Dance or Competitive Dance.
- 7.2 There are no restrictions on a Professional dancer teaching or coaching.
- 7.3 There are no restrictions on Professional dancers being sponsored or used in advertising.

8 REGISTRATION BY PROFESSIONALS

- 8.1 To compete at any Council approved competition, a Professional must be currently registered with Council. In order to adjudicate a Professional must be currently registered as a Qualified Professional and, if required, hold an Adjudicator License.
- 8.2 To be registered, Professionals must fully complete and sign an application form and enclose the appropriate fee and send to the Registrar.
 - a An accepted completed signed application form creates a binding agreement with the Registrant and the NZBDC.
 - b The minimum age for a Professional Dancer to compete is 16 years old.
 - c The minimum age for a Professional to adjudicate is 18 years old.
- 8.3 Should the application for Registration be successful, the Registrar will issue the Professional registrant with a Registration number for use, or if previously registered in any capacity the Registration number will continue with a changed prefix.
- 8.4 Once registered, payment of an annual fee will deem that registrant as registered for that year.
 - a All Professional Registrants must pay an annual fee, which falls due on the 1st January each year.
 - b No Professional is to be considered registered in any one year until he or she has paid that year's registration fee.
 - c The date of payment of the registration shall be the date of receipt by Council.
- 8.5 In submitting payment of the annual registration fees, the Professional registrant agrees to comply and follow the Rules as laid out in the most recent copy of The New Zealand Ballroom Dance Council Rules & Regulations, including any changes that may be passed during the year of registration.
- 8.6 When a Professional registers with Council he shall be classified into one of two categories - Qualified Professional or Unqualified Professional.
 - a Qualified Professionals are responsible for submitting notification of their qualifications (Associate, Licentiate, and Fellow) held with a recognised Professional organisation in each branch (Ballroom, Latin American, New Vogue, Classical Sequence) to Council.
 - b Submitting qualifications gives authority for the Registrar to request documented evidence that such qualifications are held with the Professional organisation from the General Secretary of that Professional organisation.
- 8.7 New Zealand Qualified Professionals wishing to adjudicate in New Zealand must apply for an Adjudicator's License. International adjudicators must hold relevant licenses from their internationally recognized National body or the World Dance Council(WDC), World Dance Organisation (WDO), or other world body recognised by Council.
 - a Apply for and pay the Adjudicator License Fee as set out in Appendix 1.
 - b Complete, to Council's satisfaction, any Professional Development required by Council. Such Professional Development to be readily available and advertised as necessary for any given Calendar Year of Registration.

9 PROFESSIONAL REGISTRATION FEES

- 9.1 The registration fees shall be as determined by Council.
- 9.2 Refer to Appendix 1 for Fees Schedule.

10 REINSTATEMENT TO AMATEUR STATUS

- 10.1 Should a Professional desire reinstatement to Amateur status, he shall apply in writing to Council giving the fullest possible information and enclosing a fee as set by Council. Council shall judge each case on its merits and make its decision accordingly. The applicant shall have the right of appeal to Council but if an appeal is made, any decision made stands until either changed or ratified by Council.

11 ADJUDICATING PROFESSIONAL COMPETITIONS

- 11.1 If a Professional adjudicates a Professional competition, he may no longer compete in any Professional events (For Clarity: excludes Professional with Amateur Competitions).

COMPETITION RULES

12 APPROVED COMPETITIONS

12.1 The following categories of competitions are approved by Council.

Amateur *	Confined to Amateurs
Professional *	Confined to Professionals
Solo Dancer	Confined to registered or unregistered dancers who dance on the floor as individuals, to music chosen by the Organiser. Registered and unregistered dancers may be combined at the Organiser's discretion. This is separate from Solo Dancing under the Artistic Dance Competitions.
Formation Team	Amateur or Professional Teams made up of registered or unregistered dancers, open or closed to any style of dance. Formation Teams to be registered with Council as a Team per competition (See Appendix 1).
Team Matches	Confined either to Amateur and/or Professional teams or teams mixed with Amateurs and Professionals
Showdance	Confined either to Amateurs or to Professionals
Professional with Amateur *	Open to any couple consisting of a NZBDC or overseas registered Professional dancing with an Amateur dancer. This competition may be referred to as Pro/Am.
Amateur (Teacher) with Amateur*	Open to any couple consisting of a NZBDC or overseas registered Amateur Teacher dancing with an Amateur dancer. An Amateur Teacher may not compete with their existing or known competition partner. This competition may be referred to as Am/Am and follow the same Rules as Pro/Am competitions.
Same Sex*	Confined either to Amateur or to Professional couples or to mixed – Amateur dancing with Professional/Amateur Teacher where both partners are the same gender.
Artistic Dance*	Solo, duo, couples or teams, confined to either Amateurs or Professionals

*** Denotes; NZ domiciled dancers must be registered with Council**

- 12.2 The following types of competitions are excluded from being run under the NZBDC Rules:
- a Competitions judged by popular vote or public ballot are not governed by these Rules except as regards the Amateur status of the competitors.
 - b Competitions in social dances that do not come within the Ballroom, Latin American, New Vogue or Classical Sequence syllabi of the Professional associations on Council are not governed by these Rules except as regards the Amateur status of the competitors.
 - c Competitions that are not registered with NZBDC and published on the authorised calendar.

- 12.3 The following relates to Formation Teams run under the NZBDC Rules:
- a Formation Teams to pay a registration fee to Council as a 'Team' for each Competition in accordance with Appendix 1: Registrant Fee Structure.
 - b Formations Teams are registered with Council as a whole entity and therefore have no voting rights.
 - c Formation Teams are not confined by the specific Competitive Dance Rules of the NZBDC unless stated otherwise.

13 COMPETITOR RESTRICTIONS

- 13.1 Unless otherwise stated all competition events are open to both New Zealand and international competitors in the appropriate age and grade:
- a Unless competing in a World Dance Council (WDC) event, Dancers from other countries competing in New Zealand shall abide by the Rules of NZBDC.
 - b Dancers must show proof of registration with their Governing Competitive Dance body of their Country of residence.
- 13.2 New Zealand Closed Championships are restricted to all NZBDC registered couples that fulfill one or more of the following requirements.
- a Couples who are New Zealand residents and/or New Zealand passport holders; and/or
 - b Couples where one partner is a New Zealand resident and / or a New Zealand passport holder; and/or
 - c New Arrivals who have been in the Country for at least 12 months.
- 13.3 NZBDC registered New Zealand citizens living overseas remain eligible to compete in the New Zealand Closed Championships provided they have NOT, between 1st January and the closing date for entries in the same calendar year:
- a. Competed in any Closed Competition outside New Zealand, or
 - b. Competed for the right to represent any other Country (whether or not successful in representing that other Country), or
 - c. Stated by any form of media they compete for any Country other than New Zealand.

14 COMPETITION CLASSES AND TYPES

- 14.1 The recognised Classes of Competition are as follows:
- a World Championships
 - b New Zealand Class A
 - c New Zealand Class B
- 14.2 National Class A Competitions recognised by the NZBDC:
- a The New Zealand Professional Ballroom, Latin American & New Vogue Championships
 - b The New Zealand Amateur Ballroom, Latin American & New Vogue Championships
 - c The New Zealand Professional Classical Sequence Championships
 - d The New Zealand Amateur Classical Sequence Championships

- e The New Zealand Amateur Formation Teams Championships
 - f The New Zealand Professional Formation Teams Championship
 - g The New Zealand Professional with Amateur Championship
 - h The New Zealand Show Dance Championships
 - i The New Zealand Artistic Dance Championships
 - j Others as Council may from time to time determine.
- 14.3 Class B Competitions recognised by the NZBDC:
- a All other competitions held in New Zealand and approved by Council, advertised on the NZBDC Calendar of recognised and registered championships and events.

15 AUTHORITY TO APPROVE CLASSES

World Championships

- 15.1 These championships will be allocated and approved by the World Dance Council or the World Dance Council Amateur League.
- a World Professional Championships held in New Zealand shall be conducted under the Rules of the World Dance Council.
 - b World Amateur Championships held in New Zealand shall be conducted under the Rules of World Dance Council Amateur League.

Class A

- 15.2 Council shall grant recognition to one New Zealand Professional and Amateur Championship each year, in all styles.
- a The dances are to be those as determined by the organiser in all styles and all age divisions.
- 15.3 Council shall grant to approved organisations each year, all other New Zealand titles and/or championships. The organisers of these may be the same or different as Council desires.
- a The first right of refusal to hold the Ballroom, Latin American and New Vogue National titles in any given year shall be offered to the NZFDT INC.
 - b The first right of refusal to hold the Classical Sequence, Professional with Amateur, Formation Team, Artistic Dance and Show Dance National titles in any given year shall be offered to SATD (NZ) Inc/ADT.
- 15.4 Any Class A Championship may be closed to New Zealand and/or Open to the World, in any or all events, styles or grades and may be run as separate or conjoint events at the organiser's discretion.
- 15.5 Interpretation of Rule with regard to conjointly run Closed and Open events:
- a The winner of a New Zealand Closed title, regardless of overall placing, shall be automatically upgraded to the next grade, provided there were at least three (3) couples competing.
 - b Combined style events such as NZ Six Dance Juvenile, Eight Dance Junior and 10 Dance Youth, Adult and Masters Championships to be held in conjunction with individual style NZ championships are non-upgrading.

Class B

- 15.6 All other Dance Championships Competitions and Events run under the NZBDC Rules are deemed to be Class B events.

16 APPLICATION PROCESS TO RUN COMPETITIONS

- 16.1 Special approval may be given by Council for competitions to be run under specific conditions- such as a competition on television and Masters Games. Such specific conditions, to be sanctioned by Council.
- 16.2 Applications from organisers for competitions that they have been allocated in previous years will have a preference over any other applications.
- 16.3 Council will not allocate two separate events on the same weekend in any one area, without special dispensation.

Class A

- 16.4 Application to hold any Class A Championships should be made in writing to Council, not later than 30th November of each year and must state whether the event is closed or open.
 - a The NZBDC application form for Recognition and Registration of Championships, Competitions and Festivals, can be found on the Council website: <http://www.dancesportcouncil.com/>
- 16.5 Details of the organisers, area to be held, date and status of adjudicators must be given.
- 16.6 A registration fee as determined by Council must accompany each application. (Refer Appendix 1).
- 16.7 Council has the right to impose such requirements and conditions, as it deems necessary when granting recognition of any Class A Championship.
- 16.8 Council will grant recognition, or will refund a proportion of the fees of unsuccessful applicants, as it so determines.
- 16.9 Competitions held for the selection of couples to represent either part or all of New Zealand may have special conditions laid down by the organisers.
- 16.10 A Council representative shall be entitled to attend all Class A Championships in New Zealand in order to ensure adherence to Council Rules by competitors, Professionals and organisers. The Representative must be given open access to any relevant information to ensure compliance.
- 16.11 Costs to cover travel and accommodation of the Council Representative attending the Class A Championship to be covered by Council.
- 16.12 Entrance fees of the Council Representative attending the Class A Championship are to be covered by the organising association for Class A Championships.

Class B

- 16.13 Associations or persons wishing to organise events shall apply to Council on the official application form (not later than the 30th November in each year).
- 16.14 The Application form can be found on the Council website: <http://www.dancesportcouncil.com/>
- 16.15 Details of organiser, area to be held, date (with alternative), status of adjudicators, and whether 'Open' or 'Closed' must be given.
- 16.16 A registration fee as determined by Council, must accompany each application (Refer Appendix 1).
- 16.17 Where an event is 'Closed' details of the restriction must be given.
- 16.18 Where possible, the General Secretary will endeavour to contact organisers of existing recognised championship seeking written confirmation of their intention to continue the event in the upcoming years, however final responsibility to apply lies with the competition organiser to apply for recognition and pay the appropriate fee before the cut-off date each year.

17 ORGANISATION OF COMPETITIONS

- 17.1 All Council registered competitions (held in New Zealand) in all classes must be run under these Rules.
- 17.2 Any association or person granted permission or given recognition to run any competition must bear the full financial responsibility for the function, bearing any loss or taking any profit that may accrue.
- 17.3 All events shall show the Class given, and this shall be stipulated on all programmes and invitations to compete.
- 17.4 A copy of the invitation to compete or notice of an intending Class A or B event must be sent to the Registrar and to the General Secretary, 14 days prior to the event taking place.
- 17.5 Following each event all competition organisers will send the results of the competition to reach the Registrar within three days of the event. The results to include, a list of the competitors, the numbers of each competitor in each event, a list of the adjudicators used and name of the Chairperson of Adjudicators and a copy of the program. Failure to submit results and a program to the General Secretary may result in suspension from further organisation of competitions for a period of twelve months.
- 17.6 Should a competing dancer or couple leave the competition floor during the course of any event (including the interval between dances) for any reason whatsoever, the couple(s) concerned may, at the discretion of the Chairperson of Adjudicators, be disqualified from that event.
- a This shall not apply in heats or semi-finals where the system of alternate heats during the same dance applies.
- 17.7 Where a competition event requires different rhythms, couples must complete dances in the internationally accepted format of the dances or be automatically disqualified from that event.
- 17.8 Organisers must stipulate Unregistered and/or Registered Solo Dancer Events in their Programme.
- 17.9 Organisers may stipulate other limitations as they see necessary for Registered Solo Events however; these must be in addition to the NZBDC Rules, as they exist for the Age Division.
- 17.10 Recreational competitions including medley events and the rounds system are permitted at all except Class A Championships, but when held they must be stated as recreational events on programmes and invitations to compete.
- 17.11 Recreational competitions may comprise of one or more styles and one or more dances but must be clearly defined as Recreational Events on any entry lists and competition programmes.
- 17.12 Lifts will not be allowed in any Amateur or Professional event held under Council Rules
- a For the purpose of this rule, a lift is defined as any movement during which one dancer has both feet off the floor at the same time with the assistance or support of the partner.
- b This restriction does NOT apply to exhibition events.
- 17.13 It is not permissible for any competitor to be passed through to a later round of a competition without having competed in the earlier rounds.
- a Class A Championships using seeding are exempt from this rule.
- 17.14 Where the number of couples in any competition exceeds 16 there shall be at least 1 heat, a semi-final and a final.
- 17.15 Where the number of couples in any competition exceeds 25 there must be at least 2 heats, a semi-final and a final.
- 17.16 In all cases where heats and semi-finals are held the number of finalists is at the discretion of the Chairperson of Adjudicators.

- 17.17 In Formation Team competitions any conditions to be laid down are left to the organisers concerned.
- 17.18 The tempi of the Ballroom and Latin American dances for all competitions shall be as laid down by the NZBDC. Refer Appendix 3 for current dances and tempi.
- 17.19 In Classical Sequence competitions the dances and tempi are listed in Appendix 3.
- 17.20 In New Vogue competitions the dances and tempi to be used are listed in Appendix 3.
- a All Juvenile competitors competing in New Vogue events must adhere to holds as printed in the technique publications accepted by Council.
 - b Grade C competitors in all age groups must adhere to holds as printed in the technique publications accepted by Council.
 - c Professional competitors and Amateur dancers (excluding Juvenile and all Grade C competitors) (whilst required to adhere to the same holds) are permitted some relaxation of holds for the purpose of style expression.
 - d The technique publications are detailed in Appendix 4.
 - e For clarity, 'relaxation of holds' means dancers do not have to limit their styling to the holds prescribed in the Technique Books. All other technical standards must be adhered to i.e. alignment, footwork, amount of turn etc.
- 17.21 Ballroom and Latin American
- a Dancers in all age divisions competing in Preliminary and Grade C events in competitions must limit their groups and amalgamations to those laid down in the Approved Syllabus in Appendix 5.
 - b For Juvenile division, the Approved Syllabus will apply to all Grades including Preliminary.
 - c For all age divisions and Grades including Professionals, the prescribed figures for Viennese Waltz are per Appendix 5. No other figures are permissible.
- 17.22 For any reason, Council may bring to the attention of the Organiser, and require changes to be made, for any Competition or Event that does not represent the standards and/or values of the Council's objectives or that does not comply with the NZBDC Rules. This may include and/or conclude with the immediate withdrawal of Council recognition of any Competition previously accepted by Council.

18 AGE DIVISIONS

- 18.1 There are three age divisions:
- Juvenile – Open to all dancers aged twelve years and under at the start of a Calendar Year.
 - Junior – Open to all dancers aged thirteen years and over, & fifteen years and under at the start of a Calendar Year.
 - Adult – Open to all dancers aged sixteen years and over.
- 18.2 There may be further special age divisions, none of which are obligatory, and it is up to the Organisers whether they are held or not. These include:
- Sub-juvenile – organiser's discretion on age limits, refer rule 18.9
 - Masters 1 – refer to Rule 18.6 for age definition
 - Masters 2 – refer to Rule 18.7 for age definition
 - Masters 3 – organiser's discretion on age limits, refer rule 18.9
 - Masters 4 – organiser's discretion on age limits, refer rule 18.9
 - Youth – Open to dancers in which the older partner is under 21 years of age and at least sixteen years of age. The younger partner must be at least 12 years old.
- 18.3 The following Rules apply to the special age divisions:

- a Dress is the same as the Juvenile or Adult age divisions.
 - b Dancers must be registered to be eligible to dance in these special divisions.
 - c Couples may dance in their own division events as well as these special divisions (if held and if eligible).
 - d Organiser shall stipulate conditions of entry and number of dances for these divisions.
 - e Wins in these divisions shall in no way effect the adult grading(s) of a dancer.
 - f In the event of a couple winning the Class A National Championship in that age division, they are automatically upgraded in that division, provided there were at least three (3) couples competing.
- 18.4 In Juvenile, Junior, Youth and Adult Age divisions, where in a partnership/couple/team the age of each dancer comes under separate divisions, the age is taken of the older dancer to determine for which division the couple is eligible.
- 18.5 Juvenile and Junior age group is determined as per their age at the start of the Calendar year and remain so for that current Calendar year. However, a dancer may elect to take their age group Birthday change within the year and in so doing must notify the Registrar of Council
- 18.6 Masters 1 age group; One partner must have reached his or her 35th Birthday or more. Their partner must have reached her or his 30th Birthday.
- 18.7 Masters 2 age group; One partner must have reached his or her 50th Birthday or more. Their partner must have reached her or his 45th Birthday.
- 18.8 If a couple reach Grade B or above they cannot dance below Grade B in the next age group in the section and style concerned. The exception is in Masters Division - a dancer will automatically carry their current Masters 1 grades in all styles to Masters 2 age group when first eligible to dance this age division.
- 18.9 Organisers may, at their discretion add Sub Juvenile, Masters 3 and/or other age divisions and grades to their Programme of Events. Whilst the Registrar does not record the additions, dancers will be accorded the same title wins as described in the Programme of Events.

19 GRADING

Applicable to All Registered Amateur Juvenile/Junior/Youth/Adult & Masters Dancers, where offered, also applicable to Sub-Juvenile and Masters 3, 4 and 5

- 19.1 In Juvenile and Junior Age Divisions there shall be three grades.
- Grade C – One or Two Dance
 - Grade B – Three or Four Dance
 - Grade A – Four or Five Dance
- 19.2 In Youth, Adult, Master 1 and Master 2 Age Divisions there shall be three grades . (Note: Youth & Master Events are non-obligatory).
- Grade C – One or Two Dance
 - Grade B – Three or Four Dance
 - Grade A – Four or Five Dance

- 19.3 Preliminary events may be held in any age division.
- a These shall be one dance competitions open to dancers who have not won a competition of any class in any age division in that dance.
 - b Any dancer, who wins a Grade C or higher event, shall not be eligible to compete in Preliminary Events in that style (Ballroom, Latin American, New Vogue, American Smooth, American Rhythm and Classical Sequence).
 - c Preliminary Events are not to be considered a grade but only as an introduction to the dance floor.
 - d They may be divided into sections so that the male/female may dance in different sections with different partners.
 - e Only the Preliminary dancer is to be judged. However, an Amateur dancer of any grade or age may partner them.
 - f For elevation, there must be at least 3 competitors take the floor.
- 19.4 Open events are non-upgrading and open to all competitors in their respective age divisions or as otherwise advised in the organiser's conditions of entry and event entry programme.
- a It is the organiser's discretion to hold Open events, and the organisers may restrict entries to any Open event as advised in the conditions of entry and entry programme.
 - b Open events in each age division may comprise either single or multiple dances as listed on the entry programme.
 - c In both Class A and B Competitions Combined style events in all graded age divisions are classified as Open Events.
 - i Combined style events are: - Graded events that combine dances of more than one style. e.g. 10 Dance are events that combine 5 Ballroom and 5 Latin American Dances.
- 19.5 Professional is both a division and a grade.

20 UPGRADING

- 20.1 In all age divisions, and in all grades, a win in a Class A event automatically upgrades a dancer to the next grade provided there were at least three dancers/couples/teams competing.
- a In Conjointly run Closed and Open events: The winner of a Class A New Zealand Closed Title, regardless of overall placing in the open event shall be automatically upgraded to the next grade provided there were at least three (3) couples competing.
- 20.2 In Class B Events the following conditions apply towards upgrading.
- a There must be a minimum of four (4) dancers/couplesteams in an event to affect grading.
 - b Subject to 20.2(a) above, the winning of an event shall give the winning couple one win.
 - i In Grade C: Achieving 3 wins in that style and grade, will upgrade the dancer to the next grade in that style.
 - ii In Grade B: Achieving 6 wins in that style and grade, will upgrade the dancer to the next grade in that style
 - c Subject to 20.2(a) above, the winning of a grade higher than the grade of the couple, upgrades that dancer/couple/team to that higher grade in that style.
 - d A win in an Open event does not affect grading.

- 20.3 When a dancer's grading changes due to a win at a recognised Council event or competition, the Registrar will update Council's Registration records to show the new grading.
- 20.4 Dancers who upgrade themselves to a higher grade or age division must notify the Registrar before dancing in that grade or age division.
- 20.5 Competitors may only dance in events of their own official grade and one grade higher in each style.
- 20.6 The grading of a dancer may be different in the different competitive dance styles.
- 20.7 Registered Dancers may request a downgrade of their grade or recorded number of wins by application to the General Secretary.
- 20.8 The winning of an event in any Class A or B competition affects the grade of the dancer(s) concerned as from the end of the Class A or B competition at which the event was won.
- 20.9 The grades for all Class A or B competitions will be those held by the dancers concerned on the day of commencement of the Class A or B competition that they are competing in.
- 20.10 Where a new partnership/couple/team is formed by an Amateur couple/team, the grading of that couple/team shall be the previous grading and wins of the most advanced partner.
 - a Either member of this new partnership may relegate one grade at the time of forming the new partnership.
- 20.11 Only one partner is allowed in each style in any one A or B Class competition.
- 20.12 The Registrar may ask Council to review a couple's/team's grades.
 - a Council has the right to elevate such a couple/team if it so decides.
 - b This elevation will take effect from 14 days after the Registrar has notified the dancers in writing.
- 20.13 A win at any Masters Games Competition event shall have no effect on the dancers' Grading.

21 SPECIAL RULES FOR REGISTERED SOLO DANCERS

- 21.1 If a Dancer is Registered with Council they may only enter Registered Solo events and will not be able to enter Unregistered Solo Events
- 21.2 Registered Solo Dancers must adhere to the rules pertaining to their Age Division. e.g. Juvenile Solo Dancers will have Restricted Dress as per Juvenile Rules.
- 21.3 If a Registered Dancer enters any graded couple events, in any Age Division, they are unable to enter Solo Dancer Events at the same Competition

22 SPECIAL RULES FOR PROFESSIONAL/AMATEUR TEACHER WITH AMATEUR COMPETITIONS

- 22.1 Open to any Professional or Amateur Teacher who is registered.
- 22.2 Professional and/or Amateur Teacher with Amateur competitions may offer any of the following divisions either together or separately:
 - a Professional with a Registered Amateur dancer - in any Council recognised age division or grade;
 - b Amateur Teacher with a Registered Amateur dancer - in any Council recognised age division or grade.
- 22.3 Dress codes for 22.2 above to be as per Rules Adult Dress Code or appropriate attire for the style of dance. Dress for Professionals, and Amateur Teachers to be appropriate attire for the style being danced. Juveniles may adopt the Juvenile Approved Dress.
- 22.4 Open syllabus for all categories.
- 22.5 Organisers have the right to restrict 22.3 and or 22.4 at their discretion. Any restrictions must be stipulated on their entry programme.
- 22.6 These Professional/Amateur Teacher with Amateur competitions are not to affect the Amateur dancer's status or grade.

23 SPECIAL RULES FOR ARTISTIC DANCE COMPETITIONS

- 23.1 Definition of an Artistic Dance Discipline:
- a Artistic Dance is a discipline where dancers have the possibility to choreograph a performance to their own music, and dance on their own in the final.
- 23.2 The evaluation and placing of such performance is based on a Technical and an Artistic merit.
- 23.3 There will be 5 Competition Dance Divisions:
- a Solo Dancing
 - b Synchronized Shadow dancing
 - c Dance Show
 - d One Dance Competitions
 - e Street Dance competitions
- 23.4 In all Competition Dance Divisions the Age Divisions will be
- a Juveniles under 12 years
 - b Juniors 12-15 years
 - c Youth 16-20 years
 - d Adults 21 years and over
 - e In the case of teams, some relaxation in the age group is allowed at the discretion of the Organiser
 - f No dancer may dance below their age to dance in a younger Age Division.
- 23.5 Competition styles
- a Latin American style (International Samba, Cha-Cha-Cha, Rumba, Paso Doble, Jive).
 - b Ballroom style (International Slow Waltz, Tango, Slow Foxtrot, Viennese Waltz, Quickstep).
 - c Caribbean style (Salsa, Bachata, Merengue)
 - d Swing dance style (Free Swing Dance, Jitterbug, Boogie Woogie, Lindy Hop, West Coast Swing, Bugg).
 - e American Smooth style
 - f American Rhythm style
 - g Traditional couple dance style (Quick Waltz, Polka, Schottische, Mazurka, Rhythm Foxtrot, Peabody, Argentine Tango, Milonga, Tango Waltz, Discofox, Hustle, Mambo, Lambada/Zouk, Brazilian Samba, Cumbia, New Vogue, Modern Sequence, Italian Liscio and other possible couple dances).
 - h Traditional group dance style (Banghra Dance, Bollywood, Oriental Belly Dance, Flamenco, Hungarian Czardas and many more National Folklore or traditional group dances).

- i Free style /All the above standing styles are possible.
 - i It is not allowed to participate in a competition in any of the above standing special styles using the same choreography and/or music and/or clothing and participate in the Free style at the same event.
 - j Disco Dance Style (Disco Dance)
 - k Hip Hop style (Hip Hop)
 - l Urban Street Dance Fusion Style (Free Street Dance Style where Breakdance, Electric, Robot, New Style, New School, Crumping, Clowning, Locking, Popping, Boogaloo and Whacking. House and Techno and Disco-Dance Floor and Dance Hall are dances that could be a part of the Urban Street Dance Fusion).
- 23.6 Categories
- a Solo female
 - b Solo male
 - c Duos female-female
 - d Duos male-male
 - e Couples (male-female)
 - f Trios 3 dancers
 - g Small teams 4-8 dancers
 - h Large teams 9-16 dancers
 - i Show cases more than 16 dancers
- 23.7 Definitions
- a A couple is defined as one male and one female dancer.
 - b A duo is defined as two persons of the same gender.
 - c A Trio is defined as three dancers in the following combinations.
 - i Three female
 - ii Three male
 - iii Two female & one male
 - iv Two male & one female
- 23.8 Competitive use shall be as per the guidelines contained in Appendix 8.

24 SPECIAL RULES FOR SHOWDANCE COMPETITIONS

- 24.1 Organisers of competitions can combine dance styles in one open event or separate them by dance style.
- 24.2 Show Dance events can be open to all ages or separated by Competitive Dance age divisions.
- 24.3 Dance styles include:
- a In American Smooth or Ballroom Show Dance events the dances must be selected from one up to all of the five regular American Smooth or Ballroom dances.
 - b In American Rhythm or Latin American Show Dance events the dances must be selected from one up to all of the five regular American Rhythm or Latin American competition dances.
 - c In New Vogue Show Dance events the dances must be selected from one up to all eighteen regular competition dances.
 - d In Classical Sequence Show Dance events the dances must be selected from one up to twenty four regular competition dances.
 - e Adjudicators must be qualified in all the styles they adjudicate on the day.
- 24.4 Elements from other dances may be used to enrich and complete the choreography, as long as the chosen competition dances cover a minimum of 75% of the entire show.
- 24.5 Dancers must show the same show and choreography and use the same music throughout their participation in the competition.
- 24.6 Music must be the same throughout the competition.
- 24.7 The time of the show music must be between 2.45 and 3.30 minutes. The time limit must not be exceeded under any circumstances.
- a Exceeding a time limit leads to direct disqualification.
- 24.8 In the American Smooth or Ballroom Show Dance Section the following minimum hold is required:
- a The man holds with his left hand the lady's right hand.
 - b The man places his right hand on the lady's back.
 - c Any deviation from the hold is only allowed for 20 seconds for any one time. Once a couple has deviated from the normal hold, the dancers must maintain the retaken hold for at least fifteen seconds, before they can deviate again.
 - d The maximum amount of possible deviations during an American Smooth or Ballroom Show Dance is four times, excluding the beginning and the end.
 - e Due to the normal build-up of music, a period of 20 seconds is allowed, before they have to take the hold.
 - f The same applies to the end of the show, where they can release the hold from 20 seconds prior to the finish.
- 24.9 Three lifts are permitted for the whole performance.
- a These can be performed anywhere in the show.
 - b Each lift must not exceed fifteen seconds. Rule 23.4 is also in full use in case of any lift being fulfilled.
- 24.10 No props are permitted during entrance, performance and exit.
- 24.11 Choice of dress for man and lady can suit and compliment the theme of the show, but must be in American Smooth, Ballroom, American Rhythm or Latin American Style.
- 24.12 Lighting will be the same for all competitors.
- 24.13 The couples will walk onto the floor with the period not to exceed fifteen seconds.
- 24.14 At the conclusion of the actual performance, the couples may take their bows, and walk off the floor with a period not to exceed 30 seconds. For the exit the couples can use music.
- a The time length of the exit music is strictly limited to the same 30 seconds.
- 24.15 During entrance, performance and exit, the couple must be alone on the floor.
- 24.16 For the final round two (2) marks will be given for each show and will be based on adjudicating each performing couple individually and not by comparison:
- a Technical Merit (The technical quality of the dancing)
 - b Artistic Impression
 - i Choreography. Is it used to express the music to its fullest extent? Is it using the theme of the music if there is any? Are there clever and musically related ideas used in the choreography?

- ii Originality of the idea. Related to music? Related to choreography to the particular music? Related to theme ideas (choreographically, performance, choice of dress)?
 - iii Entertainment related to the public.
- 24.17 The range of the marks must be from 4.0 up to 6.0 as the best mark.
- 24.18 Two couples or more cannot have identical marks.
- 24.19 The two sets of marks will be added together by the Scrutineer and a placing allocated to each couple from each adjudicator, with the highest total receiving first place, etc., i.e. each adjudicator's combined marks converted into placings.
- 24.20 In the event of a tie on the Adjudicator's marking sheet, the better A-Total Marks decides the result.
- 24.21 In case of visual marking, only the A and B-Marks will be shown.
- 24.22 After the individual Adjudicator's results have been allocated, the Skating System must be used.
- 24.23 The above marking system will apply to the Final Round only.

25 APPROVED DRESS

- 25.1 The following shall apply for all approved competitions (excluding Artistic dance and Showdance Competitions where the approved dress shall be as prescribed in their special Rules).
- 25.2 Juvenile Division
- a Juvenile competitors are required to comply with separate dress restrictions as set out in Appendix 6.
- 25.3 Junior Division
- a For Ballroom, New Vogue, Classical Sequence:
- i Boys - Dress shirt and trousers or suitable Street Attire, including suit jacket.
 - ii Junior boys are not permitted to wear a tailcoat or costumes with tails attached.
 - iii Girls - Suitable competition dress or suitable dress.
- b For Latin American
- i Boys - Current Latin American Style.
 - ii Junior boys are not permitted to wear a tailcoat or costumes with tails attached. iii Girl - Approved Latin American Style Dress.
- 25.4 Youth, Adults, Masters and Professional Divisions
- a For American Smooth, Ballroom, New Vogue, Classical Sequence:
- i Men - White bowtie and Tails or Lounge Jacket and long Black Tie or White Bow tie. ii Lady - Suitable competition dress.
- b At organiser's discretion - optional dress for Preliminary, Youth, and Grade C events.
- i Men - Suitable Street Attire.
 - ii Lady - Suitable dress.
- c For American Rhythm, Latin American
- i Men - Suitable Latin American Style.
 - ii Lady - Approved Latin American Style Dress.
- d At organiser's discretion - optional dress for Preliminary, Youth, and Grade Events.
- i Men - Suitable Street Attire.
 - ii Lady - Suitable Dress.
- 25.5 Latin American dress restriction for all age divisions.
- a The buttocks of the dancers must be covered at all times as a minimum. b Tangas and G-strings are not allowed.
- 25.6 Advertising of up two sponsors per couple/team on competition dress is permitted up to 40 square cm for each sponsor.
- a The place of the advertising is on the waist, chest or sleeves.
- b The sponsorship can be either on the man's or lady's costume or one sponsor on each.
- 25.7 Advertising on competition numbers is limited to 20% of the size of the competition number.

26 PARTICIPATION IN INTERNATIONAL CHAMPIONSHIPS

- 26.1 No competitor or adjudicator shall participate in an International Championship as representing New Zealand or Council, unless nominated and approved by Council to represent New Zealand.
- 26.2 The nomination/selection of New Zealand Professional Representative Couples and of New Zealand Amateur Representative Couples shall be the sole prerogative of Council.
- 26.3 Council must sanction all couples representing New Zealand.

27 ADJUDICATORS FOR COMPETITIONS IN NEW ZEALAND

Adjudicators for competitions in New Zealand shall be as follows:

27.1 Class A:

- a There shall be for any event, an uneven number of adjudicators with a minimum of three adjudicators except,
 - For uncontested events it is permissible, where only one couple has entered for an event and only one couple is on the floor competing in that event, to have only one Adjudicator - for the purpose of marking the couple 'first' in that event.; or
 - where an overseas adjudicator or adjudicators are engaged
- b An overseas adjudicator may adjudicate alone or be joined by a New Zealand adjudicator or adjudicators.
- c All adjudicators must hold Licentiate or higher qualification of a Council recognised Professional Association in the style they are adjudicating.
- d New Zealand adjudicators must be registered with the NZBDC.
- e The qualification of adjudicators from other countries when adjudicating in New Zealand shall be a minimum of the NZ equivalent qualification
- f Where practical, adjudication panels for each event should not include husband/wife; de facto partnerships, close familial or similar relationships, nor include more than 1 adjudicator active within the same dance studio.
- g Organisers may use an Invigilator to ensure restricted syllabus steps are adhered to.

27.2 Class B:

- a There shall be for any event, an uneven number of adjudicators with either a minimum of three local adjudicators or one visiting adjudicator, except
 - i for uncontested events, where it is permissible, where only one couple has entered for an event and only one couple is on the floor competing, to have only one Adjudicator - for the purpose of marking the couple 'first' in that event.
- b All adjudicators must hold at least an associate membership qualification of a recognised Professional Association in the style they are adjudicating.
- c New Zealand adjudicators must be registered with the NZBDC.
- d Adjudicators, when adjudicating non registered events, must be qualified in all styles being danced in that event.
- e The qualification of adjudicators from other countries when adjudicating in New Zealand shall be a minimum of the New Zealand equivalent qualification.
- f Where practical adjudication panels for each event should not include husband/wife, de facto partnerships, close familial or similar relationships, nor include more than 1 adjudicator active within the same dance studio.
- g Organisers may use an Invigilator to ensure restricted syllabus steps are adhered to.

- 27.3 At all Class A or Class B competitions the names of the adjudicators must be announced or published in any Programme.
- 27.4 At all competitions, a Chairperson of Adjudicators shall be appointed and such appointment shall be publicly announced and/or published in any programme.

28 REQUIREMENTS FOR ADJUDICATION

- 28.1 In order for a Qualified Professional to adjudicate in New Zealand that Professional must have registered and been accepted by Council for an Adjudicator's License for that Calendar year of the competition including completing, to Council's satisfaction, any Professional Development assigned by Council to become a Licensed Adjudicator for that Calendar year.
- 28.2 An adjudicator must retire from the panel of an event on any occasion when he has a member of his immediate family dancing in that event.
- a Immediate family is defined as first cousin or closer.
- 28.3 Where the adjudicator believes that they have a perceived conflict of interest in adjudicating a competitor on the floor due to a relationship outside of rule 27.2 above, it is their responsibility to retire from the panel and notify the Chairperson of Adjudicators. Should the Chairperson of Adjudicators recognise a perceived conflict of interest between an Adjudicator and competitor/s the Chairperson of Adjudicators will remove that Adjudicator from the Event.
- 28.4 No adjudicator may adjudicate alone in any contested event in which he or she has pupils competing. (Note: This rule refers to "dancing in that event" and therefore also applies to those partnering a competitor. (i.e. Preliminary & Partnership excluded events).
- 28.5 Any competitor entering a competition held under these Rules must accept as final the verdict of the adjudicators and their individual markings, and no appeal can be made to Council or elsewhere except where it can be shown that actual markings have been incorrectly interpreted. The Chairperson of Adjudicators can only hear such appeal.
- 28.6 Should it be discovered from a perusal of the markings that any one adjudicator has been at variance with his fellow adjudicators, the matter shall be reported to the Chairperson of Adjudicators by the Scrutineers direct. The Chairperson of Adjudicators may report the matter to Council.
- 28.7 Adjudicators agree to follow the Adjudicators code of conduct (Appendix 9).
- 28.8 The Organiser can set the guidelines for Adjudicators. These guidelines are limited to the determinates around judging and must not include anything that jeopardises the Adjudicator's independence or which conflicts with the NZBDC Rules.
- 28.9 Implementation of disqualification
- a Adjudicators observing any infringement must mark 'D' against the competitor's number.
- A brief description of the infringement must be noted.
- i There is no requirement to mark a Competitor last (or not into the next round) solely on observing an infringement. Adjudicators should mark the competitor on the merit of their performance.
- b If two or more 'D's are recorded against a competitor, one 'D' from an Invigilator or one 'D' where a sole adjudicator is used, the Chairperson of Adjudicators must investigate the reason/s. After all the facts have been taken into consideration, the Chairperson of Adjudicators will make a determination whether the infringement gave the competitor an unfair advantage over the other competitor/s.

- c If the Chairperson of Adjudicators determines the infringement is valid and did give the competitor an unfair advantage over another competitor/s, and,
 - If the round was not a final round, the Chairperson of Adjudicators may:
 - Discuss the issue with the competitor's teacher or representative and request a correction before the next round; or
 - Advise the Scrutineers to place the competitor last in that dance in that round/event and will inform the competitor's teacher or representative of the infringement and the action taken, before the next round.
 - If the round was a final round, the Chairperson of Adjudicators will advise the Scrutineers to place the competitor last in that dance in that round and will inform the competitor's teacher or representative of the infringement and the action taken.
- d If the Chairperson of Adjudicators determines the infringement is not valid, the Chairperson of Adjudicators will not take any action against the competitor(s).
- e In all cases the Chairperson of Adjudicators will inform the Adjudicator/s and/or Invigilator involved of the outcome.

If a valid infringement is repeated in subsequent rounds and is reported by more than one adjudicator, or by the Invigilator, or in the case of Sole adjudicator by that adjudicator, the marks of the competitor in that dance and in that round must be deleted by the Chairman of Adjudicators
- f It is not appropriate for an Adjudicator, Invigilator or Chairperson of Adjudicators to discuss any notice of disqualification with any person (including fellow Adjudicators) unless providing relevant information as required above.
- g If for any reason the Chairperson of Adjudicators is absence, the process in relation to a disqualification shall be the responsibility of the organiser.

29 RESPONSIBILITY OF AN INVIGILATOR

- 29.1 The Organiser for a competition may appoint an Invigilator.
- 29.2 Where an Invigilator is appointed, the Invigilator shall report to the Chairperson of Adjudicators and where the Chairperson of Adjudicators is not available, the Invigilator will report to the Organiser.
- 29.3 The Invigilator shall.
 - a Ensure the NZBDC Rules are adhered to.
 - b Monitor all rounds of all events that require competitors to perform in accordance with the approved syllabus and report any violations to the Chairperson of Adjudicators.
 - c Ensure that competitors dance in their assigned rounds and that all competitors are on the floor for the round.
 - d Ensure competitors are dressed in compliance with NZBDC Dress Code and report any violations to the Chairperson of Adjudicators.
- 29.4 The Invigilator may serve as an Adjudicator but may not invigilate and adjudicate at the same time.
- 29.5 An Invigilator will not communicate any details of any infringement to any competitor or official other than the Chairperson of Adjudicators.
- 29.6 An Invigilator may not be a competitor at the event appointed for.

30 RESPONSIBILITY OF SCRUTINEERS

- 30.1 It is the Scrutineers responsibility for the correct recording of the marks and the implementation of the “Skating System” of marking finals.
- 30.2 It is their responsibility to report any disqualifications in the form of a “D” marked on an adjudicator’s sheets to the Chairperson of Adjudicators.
 - a In the Chairperson’s absence this will be reported to the organiser.
 - b In the final round, if more than one adjudicator marks ‘D’ against any competitors, the Scrutineers on authorisation of the Chairperson of Adjudicators may place those competitors last in that dance.
 - c All such disqualifications must be noted on the Scrutineers marking sheet.
- 30.3 The Scrutineers are required to report to the Chairperson of Adjudicators any adjudicator whose marks are at variance with the rest of the adjudicators and it is the Chairperson of Adjudicator’s responsibility to report on the matter to Council if deemed appropriate.
- 30.4 Scrutineers will ensure that the results and marks for an event are not divulged until they are handed over to the organiser.
- 30.5 Scrutineers are not allowed to act as Chairperson of Adjudicators and at all times the Chairperson of Adjudicators and Scrutineers will act in conjunction with each other.

31 CHAIRPERSON OF ADJUDICATORS

- 31.1 The organiser of a competition appoints the Chairperson of Adjudicators.
- 31.2 The Chairperson of Adjudicators is responsible to the Organiser for overseeing the appointed Adjudicators and their marking of competitors and events in accordance with the current Rules of NZBDC pertaining to competitions.
- 31.3 The Chairperson of Adjudicators is responsible for the correct interpretation of the marks. It is his duty to inspect the marks after each event and to agree with the organiser(s), the number of couples to be passed forward to semi-finals and finals.
- 31.4 To be able to act as a Chairperson of Adjudicators for competitions approved under NZBDC Rules and Regulations the Chairperson of Adjudicators must meet the following criteria.
- a Registered and fully paid up as a Qualified Professional with the NZBDC.
 - b To have passed by examination and hold a certificate as a qualified Scrutineer with a Society recognised by Council.¹
 - c Qualified with an approved NZBDC recognised Professional body to the level required for the class of the event.
 - i Class A: Hold a recognised Professional qualification to Licentiate level in all the styles being judged at the competition for which he has been appointed as Chairperson of Adjudicators.
 - ii Class B: Qualified in at least one style to Licentiate level.
 - iii All Classes: Hold a current Adjudicator's License.
- 31.5 The Chairperson of Adjudicators must ensure that the appointment has either been publicly announced or declared in the competition programme.
- 31.6 The Chairperson of Adjudicators must ensure that all of the adjudicators as appointed by the organiser hold a qualification to adjudicate the style and class of championship for which they have been appointed and that they are currently registered as a qualified Professional with the NZBDC.
- a Proof of registration will be the production of a relevant receipt from the NZBDC Registrar.
 - b Overseas adjudicators must be able to produce a relevant Professional registration from their country of origin.
 - c New Professional qualifications are not acceptable until such times they have been approved by The General Secretary to Council and included in Council's Registration Records.
- 31.7 The Chairperson will ascertain that all adjudicators are available prior to the commencement of the competition and also prior to the times that they are required for their respective events.
- a In the event that an adjudicator is not present or unable to judge for whatever reason the Chairperson of Adjudicators will in conjunction with the organiser appoint a replacement for the duration or part of the competition.

¹Societies recognised by Council presently are: New Zealand Society of Scrutineers (NZSS), Canterbury Scrutineers Society (CSS), the

- 31.8 The Chairperson of Adjudicators will ensure that the adjudicators comply with the “Adjudicators Code of Conduct” at all times and report any non-compliance to the adjudicator concerned.
- 31.9 The Chairperson of Adjudicators will ensure that the music for each and every dance is suitable for and the tempi in accordance with that set out for the dance concerned in Appendix 3 of Council rulebook. He will report any variances to the person playing the music and may request replacement music if deemed necessary.
- 31.10 The Chairperson of Adjudicators will ensure that the competitors comply with the relevant dress codes as detailed in Council rulebook and report any non-compliance to the dancer concerned. He may take any action necessary to ensure compliance with the code.
- 31.11 The Chairperson of Adjudicators is responsible for the correct interpretation of the marks and will inspect the marks after each round and agree with the organiser the number to be passed through to the next round.²
- 31.12 In conjunction with the organiser he will decide the number of heats in each round and the number of couples in the final.
- a It should be aimed at having not more than six couples in a final with a maximum of eight couples. Where the number to be recalled exceeds eight there will be another semi-final.³
 - b Where the number of couples exceeds 16 in the first round then there will be at least one round, one semi-final and a final.
 - c Where the number exceeds 25, he will ensure that there are at least two rounds, a semi-final and a final for the event.
 - d The Chairperson must ensure that all adjudicators recall the required number of competitors in each round as agreed with the organiser.
- 31.13 In finals he will ensure that the adjudicators have marked all couples in their order of preference.
- a Where there are any omissions or errors they will get the adjudicator concerned to correct them and to initial any changes.
 - b The Chairperson MAY NOT alter, add to or correct an error on an adjudicator’s sheet but must get the adjudicator concerned to correct the error and sign the correction.
 - c In the absence of the Chairperson, the Scrutineer may approach the organiser or the adjudicator concerned to get the matter corrected.
- 31.14 The Chairperson of Adjudicators will see that no couple is passed through to a later round without having competed in the initial rounds.
- a This does not apply in A Class Championships if seeding is allowed.
- 31.15 The Chairperson of Adjudicators will disqualify a couple/dancer, if he deems it appropriate, if they leave the dance floor before the completion of the event for any reason whatever.
- a This does not apply where heats and semi- finals are run as alternate heats.
- 31.16 The Chairperson of Adjudicators, where they have identified there is either a real or perceived 'conflict of interest' with the adjudicator panel has the authority to take appropriate action, deemed necessary at the time.
- 31.17 He will also ensure that the dancers dance the different rhythms in an internationally accepted format for the dance concerned or they may be disqualified.
- 31.18 The Chairperson of Adjudicators and Scrutineers will ensure that the results and marks for an event are not divulged until they are handed over to the Organiser.
- 31.19 The Chairperson of Adjudicators may not act as Scrutineer but his position as Chairperson of Adjudicators may be additional to his role as an Adjudicator.

If electronic Scrutineering is used then the Chairperson of Adjudicators will only need to agree the numbers if other than pre-established with the run list.

It is permissible ~~where electronic scrutineering is utilized, for there to be more than 8 in a final~~

- 31.20 A dancer's/couple's right to enter and dance in preliminary, partnership excluded, recreational or graded competitions is to be determined by the Organiser according to Council Rules and the registration status, records and grades as recorded by NZBDC. If the Chairperson of Adjudicators notices or is informed of an infringement in this matter he will refer it to the organiser who will make a decision in the matter and report any changes to results etc. to Council so that any Council records of the results can be amended.
- 31.21 The Chairperson of Adjudicators shall direct the members of the Adjudicating Panel as to their responsibilities pertaining to events that have special conditions such as Approved syllabus.
- 31.22 Should any dancer/couple or person submit a written appeal as to the interpretation of the marks then the Chairperson of Adjudicators will answer to this appeal and his decision will be the one and only decision. His decision will be final.
- 31.23 All other infringements must be in writing to the organiser who will submit them to the General Secretary of Council for a decision.
- 31.24 Upon application to the Council General Secretary and subsequent approval by Council by an Organiser, a competition may proceed with a non-qualified Chairperson of Adjudicators if a Qualified Chairperson of Adjudicators cannot attend due to unforeseen circumstances. A non-qualified Chairperson of Adjudicators must be generally recognised as an Adjudicator with suitable experience and integrity.

32 CRITERIA AND PROCESS FOR OBJECTIONS

- 32.1 An objection regarding a competitor's eligibility to take part in any particular event must be lodged, in writing, with the organiser of the competition.
- 32.2 The complainant must provide his full name, address, and if applicable, registration number when laying the complaint.
- 32.3 Should the competitor complained against not admit to the objection, the organiser shall refer the matter as required by Rule 32.4 hereof.
- 32.4 If it is not possible to obtain a decision before the event, the competitor complained against shall be permitted to dance in the competition on the clear understanding that any prize, which may be won, will be withheld until a final decision is confirmed. The objection shall be handled by the organizer in the first instance, however if unable to resolve shall be referred to the General Secretary to syndicate a resolution with the Trustees.
- 32.5 Should the objection be sustained, the competition results will be adjusted accordingly.
- 32.6 In the event of an objection being lodged before the announcement of any results, the results of the event may be announced but shall be qualified as 'provisional due to an objection'.

33 CRITERIA AND PROCESS FOR DISQUALIFICATIONS

- 33.1 If after a competition it is found that a dancer(s) has broken the Rules and Regulations, the following shall apply:
 - a If the couple concerned were placed 1st, 2nd or 3rd, the General Secretary shall notify the organisers of the competition. The General Secretary shall notify the couple that they are disqualified giving full details. A copy of this decision is to be supplied to Council. The organisers shall have any prizes awarded passed on to the next placed couple in the event, and will notify the General Secretary when this is done.
 - b If the couple concerned have not been placed, the General Secretary shall write to them pointing out the offence, also notifying Council.
- 33.2 Any penalty against the couple shall be laid down by Council and shall be governed by the circumstances.
- 33.3 In all cases the couple concerned have the right of appeal to Council.
 - a Such an appeal must be made within 3 months of the date of disqualification and/or imposition of penalty, whichever is the later.
- 33.4 When any couple wins an event, through the disqualification of another couple, this shall not invalidate any placing(s) won by the upgraded couple after the event in which the disqualification took place, but their upgrading will be affected from 14 days after the date of the disqualification.
 - a It is the duty of the General Secretary to keep any couple so affected informed.
- 33.5 If any person observes a couple breaking the Rules at any competition, he shall inform the Chairperson of Adjudicators in writing, on the day. The complainant must give his name, address and full details.
 - a The General Secretary shall, if it is found that such complaint is true, act as set out above.

DISCIPLINARY ACTION

34 CRITERIA FOR DISCIPLINARY ACTION

- 34.1 If any Registrant shall:
- a Willfully infringe any of the Rules set out in the Constitution, or the Dancesport Regulations (or any other regulations set down by Council) of the Council;
 - b Be found to be guilty of any conduct which in the reasonable opinion of the Council Disciplinary Committee:
 - i is prejudicial to the interest of Council or its members; or
 - ii is dishonourable conduct or conduct which could bring Competitive Dance, or the Council, into disrepute; or
 - iii renders the Registrant unfit to remain a Registrant;
 - c Before any court of law in New Zealand or elsewhere, pleaded guilty to or been found guilty of any criminal offence which has not been set aside on appeal, and which in the opinion of the Council Disciplinary Committee brings or is likely to bring discredit upon Competitive Dance or the Council;
- then the Disciplinary Committee shall have power impose such penalties as it deems appropriate, including reprimanding (with or without publication of the Registrant's name), suspend, or expel such Registrant.

35 PROCESS FOR DISCIPLINARY ACTION

- 35.1 Council may on the written application of any Registrant or on its own initiative, form a Disciplinary Committee. The Disciplinary Committee to be of no less than three Trustees (to be made up of at least one Trustee from each Sponsoring Body and one Registrants' Trustee) to investigate and examine any complaint against any Registrant subject to the jurisdiction of Council where any prima facie cause of complaint referable to the Council appears to exist.
- 35.2 Such a Disciplinary Committee shall be empowered to regulate its own proceedings and shall, within seven days of the hearing, report its findings and decisions (including as to appropriate sanctions) in relation to each matter of complaint to Council.
- 35.3 Any person to whom any complaint is to be the subject of investigation by a Disciplinary Committee shall be given not less than fourteen days' notice, in writing, of the date on which the Disciplinary Committee is to meet and information as to the general nature of the complaint.
- 35.4 The Registrant shall be permitted to attend the meeting in person for the purpose of answering any complaint or allegation made against him and of making any statement by way of explanation for the Disciplinary Committee to consider.

- 35.5 An authorised representative may with the consent of the Disciplinary Committee, represent the Registrant.
- 35.6 If the Registrant fails to attend at the time and place mentioned without reasonable excuse, the charge or complaint shall be heard and dealt with and the Disciplinary Committee will decide on the evidence before it, notwithstanding the Registrant's absence
- 35.7 Any person whose conduct has been the subject of complaint desiring to appeal against any finding or recommendation of a Disciplinary Committee shall upon receipt of notice of its decision thereon formally request an appeal.
- 35.8 The appeal hearing must be held within a further twenty-eight days with the full Council sitting as a review committee.
- 35.9 Council may require any person exercising such a right of appeal under this rule to deposit with Council such sum as Council may determine in each case, to contribute towards the expenses of the appeal. Such deposit is refundable if the appeal is upheld.
- 35.10 All rulings and decisions of Council must be strictly adhered to in all aspects and any person breaking or amending such rulings or decisions without approval of Council, either willingly or unwittingly, may be penalised by fine or suspension for a period determined by Council. The World Dance Council in accordance with World Dance Council Rule 4 - Suspension Reciprocal Arrangements, will reciprocate this.

The Following Appendices provide further information in support of the Rules and should not be read in isolation of the Rules.

Appendix 1

NZBDC FEE STRUCTURE

Current fees applicable to all applications, subscriptions and registrations covered by the Official Rules and Regulations of the NZBDC.

Payment of any of the Amateur Fees from 4 to 9 includes the Fees for 2 & 3.

Payment of a Professional Registered Adjudicator Fee is in addition to the Professional Qualified Fee

Registrant Fees		
1	Affiliated (Non-Dancer or Professional)	\$15.00
2	Amateur Artistic Dancer (All Ages)	\$15.00
3	Amateur Dancer in Pro/Am or Am/Am Events only	\$10.00
4	Amateur Juvenile/Junior	\$30.00
5	Amateur Adult	\$60.00
6	Professional Qualified	\$65.00
7	Professional Registered Adjudicator	\$0.00
8	Professional Unqualified	\$70.00
9	Amateur Dancer Teaching	\$50.00
10	Amateur Reinstatement Application	\$200.00
11	Formation Team – per competition	\$20.00

Competition Fees	
Class A Competition	\$50.00
Class B Competition	\$30.00
New Event	\$200.00

Appendix 2

PRIVACY POLICY

Privacy Statement

The Privacy Act 2020 governs the collection, use, storage, disclosure and correction of personal information by Council. 'Personal information' means information about an identifiable individual. Council complies with the obligations of this Act.

Council collects, stores, uses and discloses personal information about individuals in the following circumstances:

Collection of information

Personal information given by applicants for Council registration

Email or other information collected in connection with registrations, competitions, enquiries, Online forms, other written information provided by registrants, competition organisers, dance organisations or individuals.

Council uses this information for system administration tasks to maintain an accurate database of information relevant to an individual's grading, dancing and status and to comply with the Rules of the Council.

In the event of an investigation, Council, a law enforcement agency or other government agency may exercise its legal authority to inspect relevant database information.

Disclosure of Personal Information

The purpose of information collected is to be used to ensure compliance to Council Rules. As such, details as below may be shared with third party groups. Specifically these third party groups are: authorised Council competition organisers and officials, to ensure compliance to the Rules.

- Your full name
- Registration number
- Current grades, including recorded wins in each grade,
- Age division(s) eligible to dance in
- Studio(s) you have Registered with (as first point of contact)

On a dispute of eligibility for a dancer or couples to compete in age restricted events, the date of birth of the disputed dancer or couples may be provided to the Chairperson of Adjudicators of that competition to resolve the dispute.

Personal contact information (i.e. email, address, phone number) will not be shared with third party groups or individuals.

- a This excludes readily available information already in the public domain, (e.g. Professional contact details advertised as point of contact for services) or information

provided to Council as a preferred contact medium, (I.e. email address phone/ fax number) for competition enquiries, entries, etc.

- b On written/email request, overseas registration or competition administration or organisers may have details you have provided on their entry forms verified. - Registrants will be notified by email should verification be given.

Outside the provisions provided above, personal information held by Council will only be disclosed to third parties with your consent unless Council is obliged to disclose information in certain circumstances set out in the Privacy Act 2020 or by order of any Court or Tribunal of competent jurisdiction.

If at any stage you provide us with your email address either as part of a message or by completing a form, we will only use your email address for the purposes for which it was provided, including the provision to update you with information relevant to the business of Council. We will not subscribe your email address to any external mailing list without your consent.

External sites that are linked to or from Council website are generally not under the control or responsibility of Council, and you are advised to review their privacy statement.

External links are provided as a service to users. Council does not accept any responsibility for the accuracy or content of those sites.

Complaint or concern procedure

We understand your personal information is important, and we are committed to protecting your privacy. If at any time you believe the information held by Council is inaccurate or you wish to view information held about you on Council database please contact the Council Privacy Officer (c/- the General Secretary).

Should you wish to raise a complaint about the use, collection, storage or disclosure of your information, this needs to be done in writing to the NZBDC Council Privacy officer. (c/- the General Secretary).

Appendix 3

DANCES AND TEMPI FOR BALLROOM, LATIN, NEW VOGUE AND CLASSICAL SEQUENCE STYLES

BALLROOM

Waltz	(28-29)
Tango	(31-32)
Slow Foxtrot	(28)
Quickstep	(50)
Viennese Waltz	(58)

LATIN

Cha Cha Cha	(30)
Samba	(50)
Rumba	(24-26)
Paso Doble	(60)
Jive	(40-42)

CLASSICAL SEQUENCE

Lilac Waltz	(44)
Old Time Waltz	(42)
Veleta	(42)
Waltz Camay	(42)
Fylde Waltz	(40)
Royal Empress Tango	(32)
Lola Tango	(32)
Tango Solair	(32)
Tango Serida	(32)
Tango Magenta	(32)
Balmoral Blues	(30)
Britannia Saunter	(28)
Saunter Reve	(28)
Gainsborough Glide	(24)
Latchford Schottische	(24)
Wedgewood Blue Gavotte	(24)
La Mascotte	(24)
Mayfair Quickstep	(48)
Boston Two Step	(48)
Military Two Step	(48)
Rialto Two Step	(48)
Liberty Two Step	(48)
Waverly Two Step	(48)
Premier Two Step	(44)

NEW VOGUE

Twilight Waltz	(52)
Swing Waltz	(50)
Lucille Waltz	(48)
Parma Waltz	(48)
Tracie Leigh Waltz	(50)
President's Daughter' Waltz	(50)
Pride of Erin	(50)
Charmaine	(28)
Merrilyn	(28)
Excelsior Schottische	(28)
Barclay Blues	(28)
Carousel	(28)
La Bomba	(32)
Tangoette	(32)
Camelia Tango	(32)
Tango Terrific	(32)
Gypsy Tap	(53)
Evening Three Step	(53)
Canadian Three Step	(53)

Notes: Tempo represented in Bars Per Minute. A tolerance of +/- 1 BPM is permitted

Appendix 4

ACCEPTED TECHNIQUE PUBLICATIONS - NEW VOGUE DANCES

- 1) New Vogue Sequence Dancing: Neville Boyd
- 2) Revised Technique of the New Vogue Championship Dances: Russ Hesketh

Appendix 5

ACCEPTED TECHNIQUE PUBLICATIONS AND APPROVED SYLLABUS – BALLROOM AND LATIN AMERICAN

ACCEPTED TECHNIQUE PUBLICATIONS

BALLROOM

The Approved Technique Books for the Syllabus are

1. The Ballroom Technique – Imperial Society of Teachers of Dancing
2. The Technique of Ballroom Dancing – Guy Howard
3. The Viennese Waltz Technique – Imperial Society of Teachers of Dancing
4. The Viennese Waltz – Neville Boyd

APPROVED SYLLABUS – as at 1st April 2021, there are no restrictions with respect to figures that may be danced in all styles and age divisions, regardless of grade. Other countries/organisations may still have approved syllabi/restrictions. Competitors will need to check the rules applicable to each before entering. The previous approved syllabi are still shown below as a potential guide to these.

BALLROOM

Juvenile all Grades

Grade C for the following – Junior, Youth, Adult, Masters 1 and Masters 2

- 1) The following Rules apply to all dances.
 - a Whole figures or parts of figures may be used as precedes and follows only where stated in the technique books.
 - b Only the timing/rhythm as defined in the technical references is to be used.
 - c Figures, which do not basically commence or finish in promenade position, may be used in this manner only where stated in the technique books.
 - d Only figures listed on the approved syllabus can be used as precedes or follows.

Waltz

1	Closed Change	18	Cross Hesitation
2	Natural Turn	19	Wing
3	Reverse Turn	20	Closed Wing
4	Natural Spin Turn	21	Outside Spin
5	Whisk	22	Drag Hesitation
6	Chasse from Promenade Position	23	Backward Lock
7	Outside Change	24	Weave from Promenade Position
8	Natural Hesitation Change	25	Turning Lock to Left
9	Reverse Corte	26	Turning Lock to Right
10	Double Reverse Spin	27	Open Impetus Turn
11	Back Whisk	28	Left Whisk
12	Progressive Chasse to Right	29	Contra Check

13	Basic Weave	30	Fallaway Reverse and Slip Pivot
14	Reverse Pivot	31	Fallaway Whisk
15	Closed Impetus Turn	32	Hover Corte
16	Closed Telemark	33	Fallaway Natural Turn
17	Open Telemark	34	Running Spin Turn

Viennese Waltz

1	Natural Turn	6	Backward Change Steps - Reverse to Natural
2	Reverse Turn	7	Reverse Fleckerl
3	Forward Change Steps - Natural to Reverse	8	Natural Fleckerl
4	Forward Change Steps - Reverse to Natural	9	Contra Check
5	Backward Change Steps - Natural to Reverse		

Tango

1	Forward Walk on Left Foot or Right Foot	15	Four Step
2	Progressive Side Step	16	Back Open Promenade
3	Progressive Link	17	Outside Swivel. Methods One and Two
4	Closed Promenade	18	Reverse Outside Swivel. Methods Three and Four
5	Rock Turn	19	Fallaway Promenade
6	Open Reverse Turn, Lady Outside (Closed or Open Finish)	20	Four Step Change
7	Back Corte	21	Brush Tap
8	Open Reverse Turn, Lady in Line	22	Fallaway Four Step
9	Progressive Side Step Reverse Turn	23	Oversway
10	Open Promenade	24	Basic Reverse Turn
11	Rock Back On Right Foot or Left Foot	25	The Chase
12	Natural Twist Turn	26	Fallaway Reverse and Slip pivot
13	Natural Promenade Turn	27	Five Step
14	Promenade Link	28	Contra Check

Foxtrot

1	Feather Step	19	Weave from Promenade Position.
2	Three Step.	20	Reverse Wave
3	Natural Turn.	21	Natural Twist Turn
4	Reverse Turn	22	Natural Twist Turn with Natural Weave Ending
5	Closed Impetus and Feather Finish	23	Natural Twist Turn with Closed Impetus and Feather Finish Ending
6	Natural Weave	24	Natural Twist Turn with Open Impetus Ending
7	Change of Direction	25	Curved Feather
8	Basic Weave	26	Back Feather
9	Closed Telemark	27	Double Reverse Spin
10	Open Telemark and Feather Ending	28	Natural Zig-Zag from Promenade Position
11	Top Spin	29	Fallaway Reverse Slip Pivot
12	Hover Feather	30	Natural Hover Telemark
13	Hover Telemark	31	Bounce Fallaway with Weave Ending
14	Hover Telemark to Promenade Position	32	Quick Natural Weave from PP
15	Natural Telemark	33	Quick Open Reverse Turn
16	Hover Cross	34	Curved Feather from PP
17	Open Telemark, Natural Turn to Outside Swivel and Feather Ending	35	Extended Reverse Wave
18	Open Impetus Turn		

Quickstep

1	Quarter Turn to Right	17	Double Reverse Spin
2	Heel Pivot	18	Quick Open Reverse Turn
3	Natural Turn	19	Fishtail
4	Natural Turn with Hesitation	20	Running Right Turn
5	Natural Pivot Turn	21	Four Quick Run
6	Natural Spin Turn	22	V6
7	Progressive Chasse	23	Closed Telemark
8	Chasse Reverse Turn	24	Cross Swivel
9	Forward Lock	25	Six Quick Run
10	Closed Impetus	26	Rumba Cross
11	Back Lock	27	Tipsy to Right and Left
12	Reverse Pivot	28	Hover Corte
13	Progressive Chasse to Right	29	Passing Natural Turn
14	Tipple Chasse to Right	30	Running Cross Chasse
15	Running Finish	31	Open Impetus
16	Natural Turn and Back Lock		

LATIN AMERICAN – as at 1st April 2021, approved syllabi deleted as above.

Juvenile all Grades

Grade C for the following – Junior, Youth, Adult, Masters 1 and Masters 2

- 1) The approved technique books for the syllabus are:
 - a Latin American Dancing - Imperial Society of Teachers of Dancing
 - b The Laird Technique of Latin Dancing - Walter Laird
- 2) The figures are listed using the name shown in the Imperial Society of Teachers of Dancing publications.
- 3) The Walter Laird Technique uses similar figures with a different name and technique. Both are accepted.
- 4) The following Rules apply to all dances.
 - a The listed figures may be danced only.
 - b With any of the standardised holds, body positions or variations as listed in the technique books.
 - c May be commenced and finished only in any of the standard positions as listed in the technique books.
 - d Figures may be overturned only if such 'overturn' is listed in the technique books.
 - e Timings may be used only as stated in the technique books.
 - f Only figures listed on the Approved Syllabus can be used as Precedes or Follows

Cha Cha Cha

1	Basic Movements Closed, Open in Place	17	Aida
2	Spot Turns - to R and L	18	Spiral
3	Underarm Turns - to R and L	19	Cuban Break - L Foot, R Foot, Split
4	Switch Turns - to R and L	20	Sweetheart
5	New York – to R and L Side Position	21	Curl
6	Hand to Hand - to R and L Side Position	22	Hip Twist Spiral to R Side Position
7	Fan	23	Opening Out from Reverse Top
8	Alemana	24	Rope Spinning
9	Three Cha Cha Cha's	25	Follow My Leader
10	Natural Top	26	Side Step to L and R
11	Natural Opening Out Movement	27	There and Back to L Side
12	Shoulder to Shoulder - to R and L Side	28	Time Steps
13	Chase	29	Turkish Towel
14	Reverse Top	30	Hockey Stick
15	Cross Basic	31	Foot Changes
16	Hip Twists - Closed, Open, Advanced		

- The variations of the Cha Cha Cha chasses may be danced where applicable.
- Guapacha timing may be used where defined in the technical references.

Samba

1	Basic Movements - natural, reverse, side, alternative	15	Reverse Turn
2	Whisks to L, to R	16	Natural Roll
3	Samba Walks - Promenade, Side and Stationary	17	Corta Jaca
4	Botofogos Travelling Forward	18	Foot Changes
5	Botofogos Travelling Back	19	Plait
6	Botofogos Shadow (Criss Cross)	20	Argentine Crosses
7	Botofogos PP to CPP and Contra	21	Samba Locks
8	Dropped Volta	22	Promenade to Counter Promenade Runs
9	Volta Movements - Travelling	23	Cruzado Walks and Locks
10	Voltas to R and L, Solo Spot, Criss Cross, Shadow Travelling	24	Rolling Off the Arm
11	Maypole, Shadow Circular	25	Three Step Turn for Lady
12	Roundabout to R, to L	26	Rhythm Bounce on LF, on RF
13	Rocks - Closed, Open, Back	27	Reverse Roll
14	Progressive Basic Movement	28	Samba Side Chasses

Rumba

1	Basic Movement - Closed, Open, In Place Alternative	17	Shoulder to Shoulder L side or R side
2	Progressive Walks Forward or Back	18	Reverse Top
3	Forward in R Shadow (kiki)	19	Aida
4	Forward in R or L Side Position	20	Hip Twists - Closed, Open, Advanced
5	Spot Turns to L or R	21	Spiral
6	Switch Turns to R or L	22	Cuban Rocks
7	Under Arm Turns R or L	23	Opening out to R and L
8	New York to L Side or R Side Position	24	Curl
9	Hand to Hand to R side, to L side	25	Opening out from Reverse Top
10	Alemana	26	Sliding Doors
11	Fan	27	Rope Spinning
12	Hockey Stick	28	Three Almena's
13	Natural Top	29	Continuous Hip Twists
14	Natural Opening Movement	30	Circular Hip Twists
15	Side Step to R or L	31	Fencing
16	Cucarachas RF or LF	32	Three Threes

Paso Doble

1	Basic Movement	19	Methods of Changing Feet
2	Sur Place	20	Left Foot Variation
3	Appel	21	Coup de Pique
4	Chases to R and L (including Elevations)	22	Drag
5	Deplacements	23	Twist Turn
6	Attack	24	Twists
7	Separation	25	La Passe
8	Huit	26	Banderillas

9	Promenade to Counter Promenade	27	Fallaway Reverse Turn
10	Promenade Position	28	Open Telemark
11	Promenade Close	29	Chasse Cape
12	Promenade Link	30	Travelling Spins from Promenade Position
13	Separation with Lady's Caping Walks	31	Travelling Spins from Counter Promenade Position
14	Fallaway ending to Separation	32	Spanish Line in Inverted Open Promenade Position or Open Counter Promenade Position
15	Syncopated Separation	33	Flamenco Tops
16	Sixteen	34	Fregolina (also Farol)
17	Grand Circle		
18	Ecart (Fallaway Whisk)		

Jive

2	Fallaway Rock	15	Fallaway Throwaway
3	Change of Places R to L	16	Curly Whip
4	Change of Places L to R	17	Simple Spin
5	Link	18	Reverse Whip
6	Whip	19	Rolling off the Arm
7	Whip Throwaway	20	Chicken Walks
8	Walks - Slow and Quick	21	Toe Heel Swivels
9	American Spin	22	Stalking Walks, Flicks and Breaks
10	Windmill	23	Hip Bump (L Shoulder Shove)
11	Spanish Arms	24	Catapult
12	Stop to Go	25	Mooch
13	Shoulder Spin	26	Miami Special
14	Change the Hands Behind the Back	27	Chugging

Appendix 6

JUVENILE COMPETITION ATTIRE– DRESS CODE & GROOMING – FOR ALL STYLES

The aim of this Code is to provide a streamlined and manageable set of guidelines that promote a level playing field for all competitors.

Some international regulations may differ – where parents are uncertain of particular style choices being considered please seek clarification from your teacher/studio or Council before committing.

GIRLS

Overall	<p>Either:</p> <ul style="list-style-type: none"> a) One piece dress – reasonably uniform in colour/fabric; or b) Leotard/blouse with skirt – reasonably uniform in colour
Bodice	
Cut	<ul style="list-style-type: none"> • Leotard or form fitting buttoned blouse with flared to full circle skirt. One piece dress must show a waistline. • Neckline – any age appropriate neckline permitted. Lowest point maximum halfway between collarbone and end of sternum. • Bodice length to waistline or hipline – ending either horizontal or angled <ul style="list-style-type: none"> • No A-line, sheath styles etc. – bodice must be form fitting i.e. have a • Waist • No shoulder straps, no collars • No slashed front or back (even where replaced with body stocking)
Fabric	<ul style="list-style-type: none"> • Any single suitable dancewear fabric e.g. crepe, lycra, chiffon. • Any see-thru fabrics on bodice or skirt must have opaque lining i.e. skin should not be visible or perceived to be visible • No decorations – diamante, bows, sequins • No paneling of different fabrics
Sleeves	
Cut	<ul style="list-style-type: none"> • Must be reasonably fitted, matching and of any length - e.g. full, elbow, bicep or none • No off the shoulder/single sleeves/asymmetric

	<ul style="list-style-type: none"> • No floats, frills, • No decoration
Fabric	<ul style="list-style-type: none"> • Any suitable dance-wear fabric in same or near-on fabric/colour as bodice/skirt • See-thru fabric allowed on sleeves e.g. mesh, stretch lace (unlined)
Skirt	
Cut	<ul style="list-style-type: none"> • Flared to single full circle skirt, no greater than 10cm above or below the knee One or two layers only, one single fabric per layer • 2nd/under layer to function as lining only. • Frilled hem up to 10cm permitted on top layer only – fishing wire ok Satin ribbon edging of top layer hem permitted • No boning. • No mini dress/skirt, asymmetric or straight cut styles • No tiered or dropped layers, godets, splits.
Fabric	<ul style="list-style-type: none"> • Any suitable single dancewear fabric. No multiple fabrics (excl. lining) Must be near on or same colour as bodice • Fabric covered buttons in same colour allowed for fastening Same fabric/colour belt or sash to function as waistline • Any see-thru top layer must have opaque lining • No fringing, feathers, culottes, wraparound. • No decoration e.g. flower motifs, bows, diamante, sequins.
Shoes	<ul style="list-style-type: none"> • Flat or block heel style shoes in any colour, with or without short white socks • In any suitable fabric e.g. leather, satin or co-ag with regulation 1.5” Cuban heel or 1” flat heel • No Spanish, slimline or high heels • No tights – fishnet or otherwise
Hair	<ul style="list-style-type: none"> • Short hair must be tidy and clear of face – fringe ok. • Long hair in a simple up-do e.g. bun, French roll, ponytail etc. Using an elastic or similar hair tie. A small undecorated scrunchy in the same/near-on colour as the dress. • No hair extensions or hair pieces

	<ul style="list-style-type: none"> • No adornment e.g. diamante clips
Make-Up	<ul style="list-style-type: none"> • Must be low-key and age-appropriate • No decoration – e.g. facial diamante • No fake eyelashes, fingernails or fake tan
Jewelry	<ul style="list-style-type: none"> • Stud earring permitted • No accessories or obvious jewelry permitted • No drop earrings, watches, bracelets/arm bands, gloves

GIRLS' SUMMARY

	CUT/STYLE	FABRIC/MATERIAL	DECORATION	NOT ALLOWED
BODICE	Fitted one piece dress with waistline, leotard & skirt, or button up blouse with skirt	Any suitable dance-wear fabric, or lined stretch lace	Not permitted	Cut-outs, multiple fabrics or colours
COLLAR	N/A	N/A	N/A	Collars not permitted
NECKLINE	Any. No lower than mid-point of sternum	N/A	N/A	Shoulder straps, off the shoulder, single arm/shoulder. Slashed etc.
SLEEVES	Fitted. Full length, elbow, bicep or none	Any suitable dance-wear fabric incl stretch lace, mesh	Not permitted	No single sleeve i.e. sleeves must be matching
SKIRT	Flared to full skirt only. 1 or 2 layers. Bottom opaque layer to serve as lining only.	Any suitable dance-wear fabric. See thru top layer must be lined	Frill permitted on top layer hem	No asymmetry. No tiered or dropped skirt. No godets or splits
SHOES	Flat 1cm or Cuban block no higher than 3.5cm for either style	Satin, leather or co-ag in any colour	Not permitted	No slimline or high heels
HAIR	Neat and tidy. Simple up-do e.g. bun French roll, ponytail	N/A		
MAKE-UP	Low key, age appropriate	N/A	Not permitted	No fake eyelashes, fingernails or fake tan
JEWELLERY	Stud earrings only	No diamante etc.	Not permitted	No obvious Jewelry allowed

BOYS

The aim for boys is smart 'tailored' looking attire suitable for use across all styles, or where desired, the ability to change shirt and/or trousers and/or tie to differentiate between styles.

Trousers	
Cut	<ul style="list-style-type: none"> • Purpose tailor-made dance trousers • Off the rack 'dress' trousers also permitted • Pleated or flat fronted • Plain black belt and underfoot straps optional • Ballroom styled trousers can be used for Latin American and vice versa
Fabric	<ul style="list-style-type: none"> • Any suitable dancewear fabric e.g. Gabardine, plain black, or black in appearance. • Very dark grey or very dark blue (so as to appear black) • Vertical side strip in same colour permitted • No patterned, velvets, fancy or sequin fabrics
Shirt	
Cut	<ul style="list-style-type: none"> • Long sleeved shirt with standard collar/sleeves and single or double cuffs • May be zip front or button front • Must be buttoned or zipped to top (Latin American shirts can be open to mid sternum) • Must be tucked in or have inbuilt pants
Fabric	<ul style="list-style-type: none"> • Any single suitable dancewear fabric in white only – e.g. crepe • Long black tie or black bow tie compulsory for ballroom/ New Vogue • Sequence Tie clip permitted • No collar variations e.g. Wing or Chinese • No see-thru, patterned or metallic fabrics No decoration e.g. sequins, rhinestones • <i>Latin American options</i> • Shirt may be white OR black Polo or crew neck top or zip/button front shirt • Cuffs and tie optional, sleeves may be rolled up • Shirt may be open to no lower than mid-sternum

	<ul style="list-style-type: none"> • No see-thru, patterned or metallic fabric • No decoration e.g. sequins, rhinestones
Shoes	<ul style="list-style-type: none"> • Black ballroom or Latin American styles with standard or Cuban heel – for both/either styles • Leather, suede, nubuck/neoprene or patent leather only • Lace-up dress shoes permitted • Black socks only, • No trainers or jazz shoes • No ankle socks
Hair	<ul style="list-style-type: none"> • Hair must be tidy. • Long hair tied up and away from face.
Make-up	<ul style="list-style-type: none"> • Basic foundation and/or pressed powder bronzer only • No eye make-up or artificial tan
Jewelry	<ul style="list-style-type: none"> • As for girls • Stud earrings permitted • Small plain cufflinks permitted • No obvious jewellery on show

BOYS' SUMMARY

	CUT/STYLE	FABRIC/MATERIAL	DECORATION	NOT ALLOWED
BALLROOM SHIRT	Long sleeved shirt with standard collar/sleeves, single or double cuffs done up to top button	Any suitable dancewear fabric e.g. crepe, in white only	Not permitted	Multiple fabrics or colours not allowed
LATIN AMERICAN SHIRT	As per ballroom plus polo or crewneck.	As per ballroom but black also permitted		
COLLAR	Standard collar for ballroom. Standard or none for Latin	Same fabric as shirt body	Not permitted	No collar alternatives e.g. wing or chinese
SLEEVES	Fitted full length for ballroom. Fitted full length or rolled to elbow for Latin	Any suitable dancewear fabric in same fabric as shirt body	Not permitted	
TROUSERS	Well fitted, tailored looking trousers. Ballroom and Latin American styles interchangeable	Any suitable plain dance-wear fabric. Black only or black in appearance	Black leather belt permitted	No track pants, jeans or such like

SHOES	Regular or Cuban block no higher than 3.5cm for either style	Black leather or patent	Not permitted	
HAIR	Neat, tidy and well groomed. Long hair tied up and away from face	N/A	Not permitted	No decorative combs, diamante clips etc.
MAKE-UP	Light foundation or pressed powder/bronzer	N/A	Not permitted	No eye makeup or fake tan
JEWELLERY	Stud earrings only. Plain cufflinks permitted			No obvious Jewelry Permitted

Appendix 7

NZBDC - AMATEUR TEACHING APPLICATION FORM

(Copy or print this page and forward it to the Council Registrar)

Name of Registered Amateur: _____

Registration Number: _____

Mail Address: _____

Street _____

Suburb _____

City _____

Postcode _____

Country _____

Email Address: _____

Contact Phone Number: _____

Name of Sponsor: _____

Registration Number: _____

Name of Sponsor Studio: _____

Studio Location: _____

Street _____

Suburb _____

City _____

Postcode _____

Country _____

Enclose \$50 yearly registration fee to NZBDC - 1 January to 31 December, or part thereof.

We, the undersigned understand and agree to abide by the Rules of the NZBDC:

_____ Name of Amateur Competitive Dancer	_____ Signature
_____ Name of Professional Sponsor	_____ Signature

Appendix 8 ARTISTIC DANCE COMPETITION GUIDELINES

SOLO DANCE COMPETITIONS

How to perform the Solo Dance Competitions

- 1) The Solo Dance Competitions is performed in the same way as the ordinary couple dance competitions. The difference is that all dancers are performing alone. Each discipline will be organised as a one dance discipline.
- 2) It is important to understand that it is a solo dance competition and it should not be pretended that the solo dancer is dancing with an imaginary partner. Make the solo performance as entertaining and skillful as possible by underline and present each figure with suitable arm movements and head-lines. Especially in the Ballroom dances it is important not to be restricted with a fix set of arms or a fixed head position.
- 3) In Latin American dances, Street dances and in Caribbean dances like Salsa, Bachata and Merengue where most of the solo-dancing is danced against a front where the adjudicators sit or stand, the numbers must be placed in the front of the body or in front of the leg so that the adjudicators will be able to see the numbers in an easy way. There is a very short time to watch each dancer and there is no time to go around a dancer in order to see the number on the back or on the other side of the body. In Ballroom dances the number could be put on the back or in front of the body because the dancers are moving around the dance floor turning all the time and the numbers will easily be seen anyway.

SYNCHRONIZED SHADOW DANCE COMPETITIONS

How to perform the synchronized shadow dancing

Duos and Couples

- 4) A team consists of only two dancers and therefore all steps must be danced side by side, in shadow position or behind each other synchronized. It is not allowed to dance in an opposite mode as a couple facing each other because then there is no synchronization. Exceptions: It is allowed to face each other but not taking a normal hold, and dance mirroring figures using the opposite steps, but not for longer than 4 bars of music at a time.
- 5) It is possible to dance the Men's or/and the Ladies steps but always by the two dancers at the same time facing the same way. Avoid keeping the same position in relation to each other during the whole performance. In open dances like Latin American and Caribbean dances it is important to change places and find different directions to face during the performance. Try to make good use of the floor. In Ballroom style this is not a problem but could be in Latin American and Free style.
- 6) The head, the arms, the body, legs and feet should be synchronized during the whole performance except for the last 8 bars when it is possible to dance freely and acrobatics and lifts are also allowed.

Trios

- 7) A Trio can all dance the men's step or can all dance the ladies steps.
- 8) A Trio consists of three dancers and when dancing in opposite mode therefore only two of the dancers can be in shadow with each other.
- 9) One dancer can dance the men's steps and the other two dancers are dancing ladies steps in synchronized shadow mode with or without a hold.
- 10) It is also possible to dance the other way around with two dancers dancing the men's steps in synchronized shadow mode and the third dancer is dancing the lady's steps.
- 11) When changing from shadow steps to opposite steps and vice versa, there will be used a zip figure where the steps are not synchronized for a few seconds. Such figure must not exceed 2 bars of music. Suitable suggested zip 8 figures can be found and downloaded in the member's area in the ADD web site.
- 12) The last 8 bars of the performance, it is allowed to dance different figures and dance freely to end up in a final pose. The final 8 bars may include acrobatic moments and lifts.

Teams and Showcases

- 13) All dancers in the team are dancing exactly the same figures at the same time, either as man or as lady, solo or as a couple. It is possible to turn and travel in different direction, making different patterns as long as all dancers are dancing the same figure.
- 14) For greater clarity some dancers can't dance a Whisk while others are dancing a Chasse. All dancers must dance a Whisk and a Chasse at the same time.
- 15) All figures can be danced by all dancers in two ways, either as the leader or as the follower.
- 16) It is allowed to dance solo with shadow steps or with a hold as a couple with opposite steps. However a well-balanced mix of dancing solo and as couples is rewarded. All dancers must have at least one more dancer that is dancing the same steps facing the same way in a synchronized mode as a shadow. This means that it is not possible to have one man dancing the men's step and all other dancers in the team are dancing the lady's steps.
- 17) At least one more dancer must then also dance the men's steps shadowing him in a synchronized mode.
- 18) When changing from shadow steps to opposite steps and vice versa, there will be used a zip figure where the steps are not synchronized for a few seconds. Such figure must not exceed 2 bars of music. Suitable suggested zip figures can be found and downloaded in the member's area in the ADD web site.
- 19) The last 16 bars of the performance, it is allowed to dance different figures and dance freely to end up in a final pose. The final 16 bars may include acrobatic moments and lifts.

Again for greater clarity here is an example:

- 20) A team consists of 6 dancers, two Men and four Ladies. They can choreograph their performance in many different ways.
 - a All dancers can dance the leader's steps solo and synchronized.

- b All dancers can dance the follower's steps solo and synchronized.
- c The two men can form two couples with two of the Ladies and the other two Ladies are dancing solo.
- d The two solo dancing ladies can form a couple so that there are three couples dancing.
- e The two Men change partners and form couples with the two ladies who just danced as a couple and the two Ladies that was partnering the two Men, can than dance solo or form a new couple.
- f They can all split and form three couples again with the two Men as one of the three couples.
- g They can form two trios with the Men dancing with two ladies each in opposite mode.
- h They can form two trios with one lady dancing in opposite mode the men's steps with the two men dancing ladies steps and in the other trio one lady is dancing the men's step and the remaining two ladies are dancing ladies steps in opposite mode.

Recommendation

- 21) It is recommended that the choreography of a team should look synchronized more or less all the time except for the last 16 bars of music. It is better to keep the figures rather simple, not changing the mode of dancing as couples and solo too many times and too often. Keep the zip figures when changing the mode as smooth and quick as possible. The adjudicators will look for exact synchronization in arms, hands, legs, head and body movements. Changing the mode too often will make the general impression of the team look un-synchronized.
- 22) On the other hand the adjudicators will reward changing of patterns and clever choreography that will make the performance interesting. Avoid the obvious solution that all dancers keep their places in the formation facing the front all the time and dancing either only as couples or only as solo dancers.

DANCE SHOW COMPETITIONS

Dance show competition format

- 23) Music is of the dancers' own choice. It is not necessary to use strict tempo.
- 24) It is not allowed for any dancer to compete against him or herself. Meaning, a dancer can't participate in more than one team in the same discipline.
- 25) All teams are dancing one by one to their own music.

How to perform the dance show

- 26) Dance Show is a choreographed performance.
- 27) The character of the performance must be in line with the style of dancing that is performed.
- 28) It is allowed to change clothes or take of items in the costume.
- 29) Acrobatics and lifts are allowed.
- 30) Props are allowed if the props that are used can be brought on to the stage or dance floor in one go by the team members. No helping stagehands are allowed.

ONE DANCE COMPETITIONS

- 31) General Rules adopted to the following dances:
 - a Cha-Cha-Cha, Samba, Rumba, Paso Doble, and Jive
 - b Slow Waltz, Tango, Viennese Waltz, Slow Foxtrot, and Quickstep
- 32) Categories
 - a Couples & Duos
 - b Couples
 - c Duos
- 33) Definition
 - a A couple is defined as one male and one female dancer.
 - b A duo is defined as two persons of the same gender.

Format qualifying rounds

- 34) Organiser's music played in Strict tempo.
- 35) In all rounds all couples or duos shall be seen by the adjudicators in a presentation dance for 30 seconds. In the event of many entries and therefore the floor will be too crowded, the presentation dance could be divided in two or more groups.
- 36) The couples or duos will thereafter be divided into heats. Number of couples or duos in the same heat is depending of the size of the dance floor but recommended is 6 couples and should not exceed 12 couples or duos. The Chairperson of adjudicators gives a signal when all adjudicators are ready but each heat will never last longer than 1 minute 30 seconds.
- 37) In all rounds, all couples or duos shall than be seen by the adjudicators in a closing dance for 30 seconds according to the same Rules as for the presentation dance.

Lifts and acrobatics

- 38) It is allowed to use lifts and acrobatics only in the solo part in the final, where the couples dance on their own. The only exemption is Jitterbug where lifts are allowed throughout. A lift is defined as one partner leaving the floor for more than 2 beats of the bar, with the support of the other partner. Acrobatics are defined as those movements, in which body overturns round sagittal or frontal axis, such as somersaults, hand wheeling and similar figures. Special Rules for different dances could be specified under each dance.

Music

- 39) Organiser's music in all rounds. Organiser's music OR music of the dancers' choice in the final solo performance.

STREET DANCE COMPETITIONS

Music

- 40) Organiser's music in all rounds for Solos and Duos
- 41) For the Small teams, organiser's music OR music of the dancers' choice in the final solo performance.
- 42) For Large teams and Showcases music of their own choice.

DISCO DANCE

Characteristics and Movement

- 43) Disco Dance movements with the typical fast arm moments should dominate all performances. All styles of disco dancing are permitted. Slides, leaps, jumps, kicks, spins and pirouettes are an important part of the dance. Floor figures such as splits, back and bump spins are allowed but should not dominate the performance. Long running leaps moving across the floor must not exceed four steps at a time.
- 44) Musicality, (rhythm, breaks), dance variety and originality will be highly evaluated.

Music

- 45) Tempo of the music: 34 - 35 bars per minute (136 - 140 beats per minute).

HIP HOP/STREET

Characteristics and Movement

- 46) Hip-Hop includes different new dance styles, such as Hype Dance, New-Jack- Swing, Jamming, etc., adding creative elements such as stops, jokes, flashes, swift movements, etc. Some Electric Boogie movements can be performed but should not dominate.
- 47) Hip-Hop is mostly danced on the eighth notes with a typical bounce, or jumping action (New- Jack-Swing). The music has a typical groovy downbeat. Floor figures are very popular but should not dominate the performance.

Music

- 48) Tempo of the music: Tempo: 27 - 28 bars per minute (108 - 112 beats per minute).

Appendix 9

AJUDICATORS CODE OF CONDUCT

- 1) The following conduct shall constitute a breach of the adjudicators code of conduct:
 - c Knowingly committing or conniving in any breach of NZBDC Rules
 - d Not retiring from the panel of an event on any occasion he/she has a member of his/her immediate and/or extended family including defacto and same gender relationships competing in that event
 - e Misrepresenting his/her adjudicator's qualification level or experience
 - f Making a false statement in relation to his/her adjudicators registration
 - g Threatening to mark a couple in a particular way, so as to gain some advantage for himself/herself or for some third party, or as to coerce the couple into doing or refraining from doing some act
 - h Threatening a couple during the conducting of an event he is judging and in which the couple are competing, including threatening to mark a couple in a particular way
 - i Coaching, teaching, or giving advice to a particular couple during an event which he is judging
 - j Seeking by any means to improperly influence or intimidate another adjudicator
 - k Where he is not on the judging panel for an event, discussing with an adjudicator who is on the judging panel for that event, the merits of the performance of a competitor in that event, before the completion of the final round
 - l Discussing the merits of a competitors performance with the competitor before the completion of the final round in an event which he/she is judging
 - m Seeking to influence the outcome of an event other than by the marking of all couples on their merits
 - n Marking or threatening to mark a couple other than on their merits
 - o Undertaking any conduct that is intended to gain a competitor an unfair advantage over other competitors
 - p Falsely claiming to officially represent NZFDT Inc., SATD (NZ) Inc. or NZBDC in any capacity
 - q Condoning discriminatory or improper behaviour by a fellow adjudicator
 - r Deleted
 - s Participating on a judging panel for a proscribed event as listed in Appendix 10.
 - t Otherwise acting in such a way as to bring the image of NZFDT Inc., SATD (NZ) Inc. NZBDC and/or Competitive Dance generally into disrepute
- 2) If an adjudicator converses with spectators, competitors or coaches, he may not discuss the performance of any couple he is judging, until after the final round has been completed.

- 3) Adjudicators are reminded that they occupy a position of trust in their capacity as an adjudicator. Accordingly, a higher standard of behaviour is required of adjudicators than all other persons, before during and after the conduct of events they are judging
 - a An adjudicator's behaviour both on and off the dance floor must be consistent with the principles of good sportsmanship
 - b An Adjudicator must not behave in a questionable or unseemly manner in public or at any Competitive Dance related function or occasion where members of the public (including spectators and media) are present in any capacity.
- 4) An Adjudicator must be consistent, objective and neutral in his decisions. Biased judging undermines the whole basis of competition.
- 5) An Adjudicator must be meticulous in penalising dangerous and/or violent behaviour.
- 6) An Adjudicator must not publicly question his fellow adjudicator's judgment and never their honesty.
- 7) Adjudicators invited by Organisers to adjudicate at NZBDC registered competitions are required to be seated together throughout the period of the competition, in any area specifically set aside for Adjudicators. With the permission of the Organiser and/or the COA, the Adjudicator may leave the assigned area at the completion of their Adjudication duties or at other times deemed appropriate by the Organiser and/or the COA. It is not acceptable practice for Adjudicators, during the competition, to be seated among the general public and or competitors.
- 8) Adjudicators must follow the recommended protocols of the Organiser and/or the COA in the interests of Professionalism and the smooth running of the competition. Any failure by an Adjudicator to follow the requirements of the Organiser and/or the COA may result in their exclusion from the judging panels.

Appendix 10

PROSCRIBED EVENTS, ORGANISATIONS, OR PERSONS

A proscribed event, organisation or person is one that the Trustees of the New Zealand Ballroom Dance Council have determined to be against the interests of the New Zealand Ballroom Dance Council and/or to have the potential to endanger the reputation and/or existence of the New Zealand Ballroom Dance Council. To be proscribed the event, organisation or person must also be included on a published list – this appendix is that list for the New Zealand Ballroom Dance Council.

As at 1st April 2021 no Proscribed events, organisations or persons are listed.